

NEWTON POPPLEFORD PRIMARY SCHOOL

Governing Body

Draft

Meeting of the Teaching and Learning Committee– Part 1 Minutes					
Date: 10.05.16		Time: 5:00pm		Location: School	
Attendees	Initials		Attendees	Initials	
Julia Bramble	JB	LEA	John Ridgley	JR	Co opted
Jane Fletcher	JF	Co opted	Stuart Vaughan	SV	Head
In Attendance	Initials		Apologies	Initials	
Amanda Murrell	AM	Clerk	Amanda Thomas	AT	Co opted

Ref	Actions from the meeting on 10 th May 2016	Owner
4.4	SV's action, to ask one of the volunteers for their comments on the Volunteers in School policy, to be carried forward.	SV
4.4	SV to ask CW regarding Gifted & Talented (to check whether it is included in the SEND policy and the wording used).	SV
4.8	SEND Policy - SV to have a look at it on E schools to make sure it is up to date before sending it to JF for review.	SV
4.8	Handwriting Policy to be added to the policy schedule for review	AM

Ref	Agenda Item	Owner
4.1	Apologies for absence: These were accepted from AT . Since JF was delayed, JB Chaired the meeting.	JB
4.2	Declaration of business interests relating to the agenda: None	JB
4.3	Minutes of last meeting on 19th January 2016: These were agreed to be a true record and signed by the Chair.	JB
4.4	Matters arising from the meeting on 19th January 2016: SV had yet to ask one of the volunteers for their comments on the Volunteers in School policy. It was not known if JF had liaised with CP regarding Gifted & Talented. SV to ask CW to look at it. Governors wished to add parental Involvement/ communication with the PTA to the next FGB agenda.	JB
4.5	Review and recommend SDP for 2016: Governors noted that this has been done at the FGB meeting in March. Governors wished to add the staffing structure to the next FGB agenda	SV
4.6	Questions from Governors on Curriculum Team minutes: There were none. Governors wished to invite the Reading Champion to report to the July FGB meeting.	JB
4.7	Review of Policies: <i>Child Protection Policy</i> This had been adopted at the FGB meeting on 4 th February and was not further discussed. <i>Medical Policy</i> SV will review this policy.	JB

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	<p><i>RE Policy</i> SV reported that staff had reviewed the policy and were happy with it. It is a generic policy. Governors asked if the school was legally obliged to hold whole school assemblies. SV said that the school was obliged to have daily collective worship. There is a whole school assembly on Monday and Friday and a Key Stage assembly two days per week. On the remaining day, worship takes place in class. Governors agreed to adopt the policy.</p>	
4.8	<p>Policies for Review at the next meeting: The following polices are due for review in ‘Summer 1’ and ‘Summer 2’ according to the policy schedule:</p> <p>Curriculum Complaints Policy <i>JR to review</i></p> <p>Collective Worship Policy <i>JR to review</i></p> <p>Equality Policy <i>JB to review</i></p> <p>Intimate Care <i>AT / Mel Burns to review</i></p> <p>Mobile Phone <i>AT / Mel Burns to review</i></p> <p>Early Years Teaching and Learning <i>AT / Mel Burns to review</i></p> <p>SEND Policy <i>JF to review (SV to have a look at it on E schools to make sure it is up to date.)</i></p> <p>JB asked that the handwriting policy be put on the policy review schedule to ensure that it is reviewed.</p>	JF
4.9	<p>Update on new school building:</p> <p>SV reported that due to issues with the topography of the site, the project had been delayed. A site meeting had been held to discuss how construction traffic would access the site. It is likely that tree preservation orders will be placed on some trees. The plans will need to be redrawn. The building may be built in a different position. This may result in mobile classrooms being used whilst construction takes place. SV hoped to hear further information about the project in four weeks’ time. SV hoped to hear further information about the project in four weeks’ time. JB asked if other schools have had problems? SV said that he was not aware of any. Governors expressed their disappointment.</p> <p><i>JF joined the meeting at 6.10pm.</i></p>	SV
4.1 0	<p>Chair’s Business: None.</p> <p>SV outlined the Interview arrangements, for the two teaching posts, taking place on Tuesday 17th May.:</p>	JF
11	Date of next meeting: Tuesday 28th June 2016	JF