

	SV outline possible future purchases may be wall bars for the new school, replacement stage lighting for new school, and a short throw projector for the new school hall. Possibility some items may be part funded by the PTFA.	
10	CPD Report – During this term SV and James Morison have attended prevent training and conducted a session with staff following this. Safeguarding session with staff took place yesterday along with SPAG training last month. New staff members have received in house training on various subjects.	
11	Review of Accident Book – SV handed governors break down of the accident book. One Riddor reported accident for previous year. Accidents from summer 2015 have reduced over the last year.	
12	Governor Training Reports – No governor training taken place this term	
13	Travel Plan – JS asked if many questionnaires' have been received back? SV advised some have been returned. AT is currently working with school council to complete map, and AT has received information from Andrew Priest in relation to walking bus. JS asked if staff can complete questionnaire? JS explained this will allow information to be gathered to how staff travel to the school, SV agreed this can go out to staff. JS advised that the neighbourhood plan has been sent out and some questions have been included in this on behalf of the school. Neighbourhood plan is due to be returned by 5 th December.	
14	Review Charges and Rate of Pay for Twilight and Breakfast Club – SV referred governors back to previous meeting, staff salaries in breakfast and twilight club have not been reviewed or increased within past 4 years. SV proposal for salaries to increase to the next scale point. Alongside this breakfast and twilight rates have not been reviewed for same period of time. Proposal for breakfast club to increase to £3 a session and twilight to increase to £5 for session with pick up before 5pm and £8 for session where pick up would be after 5pm. Alongside this an agreement for reduced rate for 2 nd and 3 rd siblings. MP questioned if existing users of these services would leave following increase in charges? SV advised these charges are in line with other providers in the local area. Currently the breakfast and twilight sessions are running at healthy numbers and on occasions are at capacity. AGREED: JS proposed above changes to salaries and rates, MP seconded, all governors in agreement for increases to start January 2017. SV did not vote due to a declared interest.	
15	Policies for Review: Acceptable Behaviour Policy - Reviewed by MP, NM to add date adopted to policy. Charging and Remissions Policy – Reviewed by MB, no amendments to be made. Complaints Policy – Reviewed by JS, current policy still in tracked changes format. NM to change to final. Item 5 to include additional wording. SV advised this policy has been used in previous 12 months. Guidance notes watermark to be removed. Flexible Working Policy – Reviewed by CH, All governors to read policy. CH suggested changes to be made by NM. Grievance Policy – Reviewed by CH, no amendments to be made Maintenance of Personal Records Policy – Reviewed by MB, policy is no longer required, all governors agreed to remove policy from school. Mobile Phone Use Policy – Reviewed by MB, MB made suggested changes to the policy, SI suggested removing 2.6 & 2.8 as duplication to introduction paragraph. All governors agreed for changes to go ahead. NM to complete changes. Safeguarding Policy – Reviewed by MP, Governors went through changes MP has suggested. All governors agreed. SI made reference to appendix 2 where additional policies were listed, agreement between governors only policies the school currently has to be listed, any additional polices the school does not have in place to be removed from the list.	NM NM All gov's NM

	<p>Shared Parental Leave Policy – Reviewed by JS, this is statutory policy, no amendments to be made.</p> <p>Teachers Appraisal Policy – Reviewed by MP, NM to add dates to policy. <i>MP asked do we have a classroom protocol for governors and do we need one?</i> SV advised we do have one; however felt it was no longer relevant. SV suggested asking AT at FGB meeting if this protocol requires reviewing or is needed.</p> <p>Procurement Policy – Reviewed by JS. <i>JS asked if this was a new policy for the school?</i> SV advised it was. All governors agreed policy. Governors noted reference to Devon portal, SV agreed to look further into this and report back to governors</p> <p>AGREED: All Governors agreed to ratify above policies with the discussed changes.</p>	<p>SV/AT</p> <p>SV</p>
16	<p>Policies for Review at Next Meeting:</p> <p>Budget Monitoring Policy</p> <p>Disciplinary Policy (to be recommended to the FGB)</p> <p>Domestic Violence Policy</p> <p>Governor Expenses Policy</p> <p>Maternity Policy</p> <p>Managing Sickness Absence Policy</p> <p>Safety from Violence and Aggression Policy</p> <p>Secondment Policy</p> <p>Social Media Participation Policy</p> <p>Staff Consultation Policy</p>	<p>JS</p> <p>CH</p> <p>MP</p> <p>SI</p> <p>SI</p> <p>JS</p> <p>MP</p> <p>MB</p> <p>MB</p> <p>CH</p>
17	Date of next meeting: Thursday 19 th January 2017	

The meeting closed at 6:54pm