

**NEWTON POPPLEFORD PRIMARY SCHOOL GOVERNING BOARD
TEACHING AND LEARNING COMMITTEE MEETING**
held at Newton Poppleford Primary School Tuesday 18th September 2018 at 5.30pm

Present: **Bob Tubbs (Chair)** **Julia Bramble** **Stuart Vaughan**

Quorum: Quorate

Ref	Agenda Item	Action to be taken
1	Apologies for absence – Governors sanctioned apologies from Ben McGowan, stuck in traffic (meeting started at 6pm due to traffic delays)	
2	Notice – Received	
3	Declaration of business interests relating to the agenda – None	
4	Minutes of last meeting on 26th June 2018 – The minutes were agreed to be a true and accurate record (aside from one misspelling) of the previous meeting and signed by BT.	
5	Matters arising from the meeting on 26th June 2018 – New PSHE curriculum release has been further delayed until 2020.	
6	SEN governors review of SEND information report - BM could not make it to present the review - postponed until next meeting	
7	Analyse data and results from KS2 SATs – Main area of concern was the progress of mid-performers to high-performers in mathematics. Mid-performers affected by the arrival of a new student just before the exam. JB asked whether we are still doing sufficient mental maths - SV responded that this is being done at least 3 times per week.	
8	Evaluate progress in line with SDP - Significant improvements in SPAG scores.	
9	Review and agree term dates – These will need to be agreed with SLT first. Dates should be generally in line with local secondary schools.	SV
10	Report on pupil data protection – All data storage is GDPR-compliant. There have not been any data breaches reported.	
11	School build update – According to plan, new bridge should be ready on 1 st October - seems as though this target may not be met, but current temporary bridge is working well. New library should be handed over on 1 st October (although Tarmacing of area in front is already a day or two behind schedule). The HORSAs building (a type of temporary hut introduced by the Education Act 1944) has now been demolished. No issues reported in the new building apart from children's hooks being too close together, and the Year 2 whiteboard is failing (to be replaced with a spare when time allows). Teri Murphy of the PTFA has requested the school suggest a specific item that the PTFA can raise money for.	
12	Community and Parents Links - Class assemblies will be starting after Christmas. Classes may invite in parents for craft activities once the building entrances have been sorted out. Parents should be able to	SV/VS

	view a fashion event which is planned for later this term.	
13	Governor's' training update and feedback – BT to attend “Understanding Performance Data in Primary Schools” on 7 th November.	
14	Policies for review at meeting – Sex and Relationships policy needs to be updated. BT asked whether school could provide more detail to parents about what is taught in each year (as the policy states that this should be done to allow parents to give a consistent message to their children). External provider gives safeguarding/CSE support presentations to all children. SV confirmed that the school follows this up by enabling children to report any concerns they have. JB asked whether helpers from local church providing RE do so in a way that is consistent with the Sex and Relationships policy. Other policies postponed until next meeting.	
15	Policies due for review at next meeting – Access to Internet policy Behaviour policy Homework policy S Anti-Bullying policy Attendance policy	BM SV SLT SV JB

The meeting closed at 7pm