



24th February 2020

Dear Parent/Carer

Nomination of parent member(s) of the school's local governing committee

I am writing to invite you to nominate yourself as a parent member of the local governing committee for our school, or to nominate another parent.

We have one parent member on the local governing committee and there is currently one vacancy.

Our school is part of Newcastle East mixed multi Academy Trust (NEAT). A number of responsibilities are delegated to the local governing committee by the Trust Board including:

- building an understanding about how the school is led and managed
- monitoring whether the school is working within agreed policies, meeting agreed targets (e.g. pupil attainment/progress and attendance) and managing its finances well
- engaging with stakeholders including parents and the local community.

No special qualifications are needed to be a local governor and the most important thing is to have a keen interest in the school and be prepared to play an active part in the local governing committee's work.

Training is available for all local governors and the Trust Board expects that those new to being a local governor will attend free induction training to help them understand their role.

If you would like to find out more about the role of local governors, please see the page on our school website about becoming a local governor:

https://www.walkergate.newcastle.sch.uk/website/becoming_a_local_governor/310783 .

You can also get in touch with Hannah Hales, Clerk to the Local Governing Committee, who works at the NEAT office at the Heaton Centre, Trewhitt Road, on 0191 2284090 or h.hales@neat.org.uk if you have any questions.

Nominations must be from parents, or individuals exercising parental responsibility, of a pupil at Walkergate Community School and the pupil must still be registered at the school at the time when the appointment is made. The third page of the enclosed nomination form sets out the circumstances which disqualify someone from serving as a local governor.

If you would like to nominate yourself as a parent member of the local governing committee, please complete the enclosed nomination form and return it to the school office no later than 4pm on **Monday 9th March 2020**. You should also include a short personal statement to

Sutton Street, Walkergate, Newcastle upon Tyne NE6 4SD
Telephone (0191) 265 5737 Fax (0191) 265 0680
Email- admin@walkergate.newcastle.sch.uk, Website- www.walkergate.newcastle.sch.uk
Head Teacher- Mrs Alison Young Deputy Head- Mrs Sarah Stock
CEO of NEAT- Mrs Debi Bailey

Also at- Shields Road, Walkergate, Newcastle upon Tyne
Telephone (0191) 263 2411 Fax (0191) 263 1219
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support your nomination, which must be no longer than 250 words. If you are nominating another parent, please seek their consent first; they should complete the parts of the form as the nominee and you should complete the relevant parts of the form as their proposer.

If the number of nominations is equal to or fewer than the number of vacancies, then all those nominated will be elected unopposed.

If there are more nominations than vacancies an election will be held by secret ballot. If that is necessary, voting papers - including the personal statement submitted by each nominee - will be sent to all parents together with details of the ballot procedure.

If there are fewer nominations than vacancies the trust board will appoint a person of their choice as a parent governor as long as they are the parent of a registered pupil at the school; or where it is not reasonably practical to do so, a person who is the parent of a child of compulsory school age.

Parents/carers will be notified of the outcome of the process in the school newsletter and on the school's website, in due course.

Yours faithfully

Zephanie Parkin
School Business Manager and Returning Officer

copy: Hannah Hales, Clerk to the Local Governing Committee

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