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4<sup>th</sup> September 2020

Dear Parents

We have been busy in school this week making our final preparations for welcoming all children back next week. Classrooms are looking bright and cheerful and we can't wait to fill them with children! We are excited to begin our new topic ***Together We Make a Difference.***

Staff and governors have been working hard to add final details to our plans, in conjunction with the latest government guidance. Throughout the past few months, strict social distancing measures have been in place on site with children and staff working in bubbles to keep our children, staff and families as safe as we possibly can. This will continue with larger class bubbles in school and year group bubbles in the playground.

We will be closely following government guidelines to ensure school is as safe as possible for all of us. The main emphasis will be on reducing contact between children, staff and parents, closely monitoring any signs and symptoms of illness and increasing our hygiene and cleaning regimes. The key features of our work to reduce risk will be to ensure:

- physical contact is minimised
- good respiratory hygiene is followed
- children wash their hands frequently
- there is enhanced cleaning
- staff know how to use PPE safely if necessary
- everyone in the school community is using test and trace so we can manage cases and contain an outbreak if necessary

In order to support a safe return to school, we have had to make some slight alterations to the logistics of some of our school activities and routines.

**Please read the following information carefully.**

#### **How to contact us**

Staff will not be available to speak to parents at the beginning or end of the school day. If you need to speak to your child's class teacher, please phone or email the office and someone will get back to you.

#### **Uniform**

All children (with the exception of Nursery) will be expected to wear uniform from September. As we have lots of open windows in school in order to ventilate rooms, children should always have a school jumper/cardigan. We will be outside as much as possible too, so please make sure that your child always has a coat to wear. The latest DfE guidance states that children do not need to wear freshly washed uniform every day, although we would encourage you to change your child into new clean clothes as often as you can manage. ***Please label all clothes with your child's full name.***

#### **Bikes and Scooters**

We are encouraging our families to walk, cycle or scoot to school wherever possible. Please maintain social distancing when parking and collecting bikes and scooters from the rack and observe the one way system on the playground.

When using the crossing patrol, please take note of the new markings on the ground to aid social distancing.

## PE

For the time being, we are asking that PE kits are not brought to school. This is to help us with space and social distancing. Please send your child to school in their PE kit on the days that they have PE. Children can also wear leggings or jogging bottoms on top of or instead of shorts (depending on the weather), hoodies and trainers on these days. These do not have to be in school colours. ***Please do not go out and buy anything new.*** We will be going out in all weather. Children will be maintaining distance and taking part in non-contact activities. Any equipment used will be cleaned between groups or left unused for a period of 72 hours.

Class	Teacher	PE Days
<b>Reception</b>	Miss Walsh	Friday
<b>Reception</b>	Miss Coughlan	Friday
<b>Green Class</b>	Mrs McClurg	Thursday
<b>Orange Class</b>	Miss Pope	Tuesday
<b>Yellow Class</b>	Mrs Lambert	Monday
<b>Indigo Class</b>	Mr Patterson	Thursday
<b>Violet Class</b>	Mrs Easdon	Wednesday
<b>Blue Class</b>	Mrs Hindess	Wednesday

## Swimming

Unfortunately, we do not yet have a date for school swimming lessons to resume. Although pools are now opening to the public, we have to consider the use of the communal changing rooms (which are often shared with other schools) and walking to and from the pool with children, staff and volunteers in a safe and socially distanced way. We love our swimming lessons and will get back to these as soon as we can do so safely.

## Spanish

We are delighted that our KS2 Spanish lessons will be resuming in school from Thursday 10<sup>th</sup> September!

## Music

We are delighted that Mrs Knighton will be returning from Thursday 17<sup>th</sup> September, teaching KS2 music. This year should have seen KS2 learn how to play the recorder, however we are not allowed to use woodwind instruments in school at this time. Instead, the children will have a term each of Ukulele, Glockenspiel and Percussion.

## Snacks

Until we get our healthy school tuck shop up and running, children can bring a piece of fruit with them either in their coat pocket or book bag to enjoy at morning break.

Please remember to cut grapes in half lengthways.

## Lunches

Pupils in Reception, Year 1 and Year 2 will be provided with a packed lunch under the universal free school meal offer. Children in KS2 can either have a school packed lunch (£2.20 per day for KS2 pupil, £11 per week) or can bring one from home. Please remember we are a nut free school – no Nutella spread or bars. Thank you.

## Reading Records and Reading Books

Children will be able to bring school reading books home and have them changed at school. Staff will change the books for the children. Books and records will be taken out of circulation for at least 72 hours when coming back into school and before being returned to the school library.

Reading records will be taken in on a Monday and returned by Friday of the same week. New books will be sent home once a week. More books can be accessed online through Oxford Owl.

## Homework

To limit the amount of resources passed between home and school, homework will be set and returned via SeeSaw. Please make sure you have signed up for the APP. If you need any help, please get in touch and Miss Coughlan will help. Please remember, SeeSaw is only to be used for the setting and returning of homework. If you need to get a message to your child's class teacher, please phone or email the office.

## Staggered pick up and drop off times

Please see the table below for class drop off locations and drop off and pick up times.

Please make sure you enter the site from our school gate. Do not enter via Broadway East's playground or through St Oswald's gate.

Please be aware that parents will be unable to speak to class teachers or support staff at the start or end of the day. Any messages will need to be sent to the school office via email or telephone. Parents dropping off/picking up should aim to maintain a 1m+ distance from other families at all times. Please note that only 1 adult is permitted to drop off the children. This is to minimise the number of adults on site at any one time. All children should be dropped off and collected from their designated drop off/pick up zone at the following times. Do not arrive earlier than the stated time and please leave immediately after with no congregating on any part of the site.

Phase	Class	Entrance/Exit	Start	Finish
EYFS	Nursery	Nursery Gate	8:50	3:30
	Reception SW	EYFS Red Doors	8:50	3:20
	Reception SC	EYFS Red Doors	9:00	3:30
KS1	Green	Red Doors 1	8:40	3:10
	Orange	Red Doors 1	8:50	3:20
	Yellow	Red Doors 2	8:40	3:10
KS2	Indigo	Red Doors 2	9:00	3:30
	Violet	Red Doors 1	9:00	3:30
	Blue	Red Doors 2	8:50	3:20

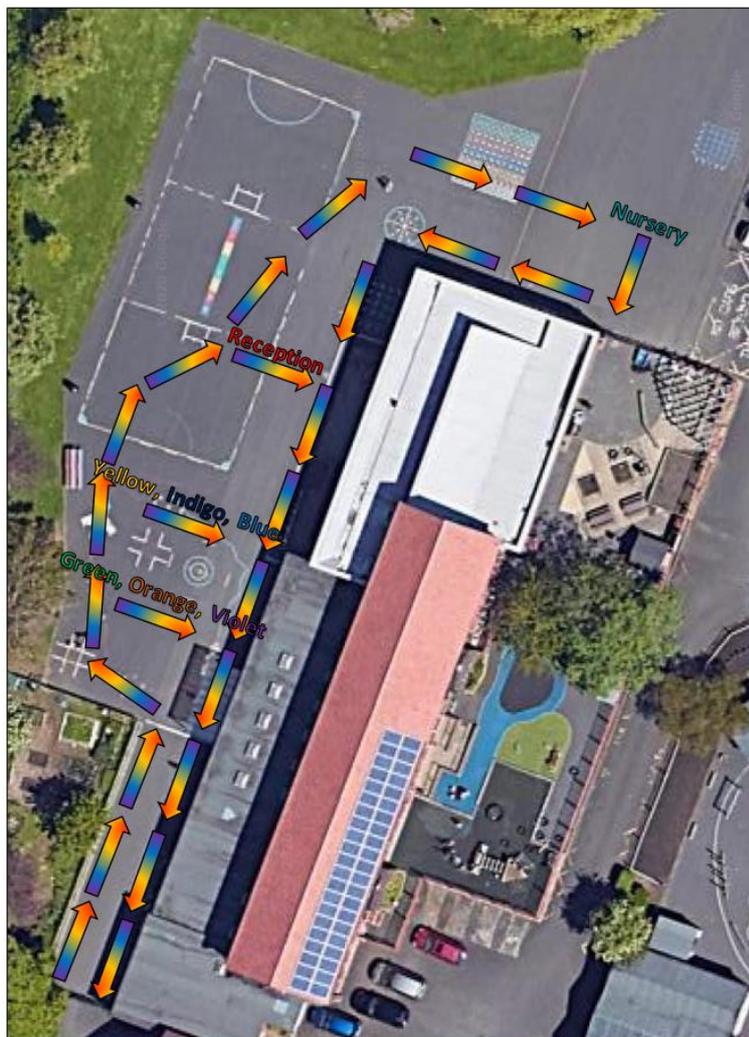
For parents with children in more than one class

- If you have two children in school please drop and collect at the later time.
- If you have three children in school, please drop and collect at the middle or later time.

Please stick to the one way loop and waiting system when dropping off and collecting.

**Follow the rainbows to your allocated location and please wait behind the red line until you are called forward by a member of staff. Thank you**





### **New Reception Parents**

We know how important your child's first day at school is. To make sure that both parents can attend drop off for your child's first day of school on **Tuesday 8th September, please drop your child off at 9:10**. This will give children, parents and staff a little more time to welcome the children into school and make sure they are settled.

### **New Nursery Parents**

Miss Gasper has already sent out information regarding new Nursery visits in September. If there are any changes to these, we will email as soon as possible.

### **Lunches**

All children in Reception, Year 1 and Year 2 are entitled to a free school meal under the universal free school meal offer. For the first few weeks of the autumn term this will be a cold packed lunch containing a sandwich, drink, bag of crisps, a piece of fruit and a biscuit or cake. We will be returning to hot meals as soon as we are able to. Children in Year 3 and 4 can pay for a packed lunch from school, or bring their own from home.

### **Attendance**

The government guidance now states that all children should return to school from September and non-attendance will be followed in the usual ways. If you are worried or concerned about something, please get in touch.

## COVID-19

**It is essential that you do not send to children to school if they have any symptoms of COVID-19.** You can check what the symptoms are here: <https://www.nhs.uk/conditions/coronavirus-covid-19/symptoms/> If your child has symptoms, you must inform school and you will need to arrange a test in order to establish whether or not your child has COVID-19:

<https://www.nhs.uk/conditions/coronavirus-covid-19/testing-and-tracing/get-a-test-to-check-if-you-have-coronavirus/>

We can help you with this if you are unsure of what to do or you do not have internet access – please contact us if you need any support at all.

After a negative test and if well enough, children can return to school. If a test result is positive, you must inform us immediately so that we can take any additional actions to protect others in the school community.

If a child develops symptoms in school, parents will be contacted if we have any concerns, however minor, about a child's health and will be expected to pick them up to safeguard us all. **It is very important that we have all up to date contact numbers and there is someone who is able to pick up from school at all times.** Please let the office know of any changes to contacts details as soon as possible.

If a child becomes unwell at school with any symptoms of COVID-19, we will contact you immediately and will isolate your child from the rest of the school in the school hall. A member of staff will stay with your child at a safe distance, if possible, while we wait for you to arrive. Once a child is taken from school, we will clean the area where they have waited and their area of the classroom thoroughly and we will wait to hear from you regarding the test result.

Staff will also stay absent from school and take a test if they have any symptoms. We will use other staff and supply staff to cover any absences, as usual.

If we become aware of one or more confirmed cases, we will contact the PHE Public Health Protection Team who will discuss the context of the case/s and will seek to establish what kind of contact there has been between the person/people with the positive test result and other members of the school community. It is important to try and establish where transmission has happened and who else might be at risk. We will then inform other parents and carers if there are any further actions to take. This could result in one or more classes having to begin a period of self-isolation and/or the building might need to be deep cleaned but this will be decided by the Public Health Protection Team once they have spoken to school and parents/carers.

If a member of your family has a test with a positive result, then you will need to inform us that your child/ren will be absent for the period of self-isolation.

In the unlikely event of a whole class, Year Group or the school having to self-isolate or 'lock down' again, we will use Seesaw for home learning.



## Parent/Carer Protocols /Agreement

Parents must adhere to the rules below

- **Do not come to the school premises if you are symptomatic.**
- **Inform us if your child is symptomatic and ensure you keep them away from school until tested.**
- **Inform school straight away if anyone in your household is being tested (regardless of symptoms) or is symptomatic.**
- **Please ensure school has up to date contact details in case your child becomes ill**
- One parent/carers only to accompany a child to and from school.
- Arrive on the school yard at the given time slots for the start and end of the school day.
- Use the left hand gate when entering from the car park (BEFS families to use the right) and enter through the main school gate (do not come on to site via St Oswald's gates).
- Wait in a space with your child – do not stand close to other families.
- Leave the school yard straight away. Do not allow your child play on equipment, picnic benches or in the school yard.
- Only bring in a coat, a sun hat, a water bottle, book bag and a packed lunch if needed. Water bottles and packed lunch boxes must be washed in hot soapy water at the end of each day.
- Ensure any medication that was taken home before lockdown is returned to school on your child's first day back.
- Send a healthy snack of a piece of fruit with your child. This should be in their coat pocket or book bag.
- No parents/carers or siblings will be permitted to enter school (including for the use of toilets).

Thank you for your support and cooperation.

Mrs Lamb



# My back-to-school check list

Use this list to help you get ready for returning to school  
on Tuesday 8<sup>th</sup> September



- Normal school uniform + coat
- New start and finish times
- Reading book and reading record
- No rucksacks or PE kit bags to be brought in
- No other items from home
- Packed lunches taken to classrooms
- Water bottle
- Healthy snack in coat pocket or book bag
- Wear PE kit (sportswear) all day when you have a PE lesson

## Classes September 2020

**Nursery** – Miss Gasper

**Reception** – Miss Walsh

**Reception** – Miss Coughlan

**Green Class** – Year 1 – Mrs McClurg

**Orange Class** – Year 1/2 – Miss Pope/Mrs Wells

**Yellow Class** – Year 2 – Mrs Lambert

**Indigo Class** – Year 3 – Mr Patterson

**Violet Class** – Year 3/4 – Mrs Easdon

**Blue Class** – Year 4 – Mr Hindess/Mrs Armstrong

## School Meals

From September school meals will cost £2.20 per day for KS2 pupils (£11 per week). Please pay in advance via Parent Pay.

For the first few weeks of term, the kitchen will be providing cold packed lunches. We will return to offering hot meals as soon as possible in the Autumn term.

Many thanks  
Mrs Eltringham



Mathletics

During the first couple of weeks of term, staff will be setting up new classes on our subscriptions to Oxford Reading Buddy, TTRS, PurpleMash and Mathletics. Please bear with us if access is temporarily unavailable, we will get new passwords out to you as soon as possible.

## Uniform

Mrs Watkins, one of our lovely parents and PTFA members, takes in items which are no longer needed and re-sells at a very reasonable price. This is a brilliant way to reduce, reuse and recycle! During lockdown Kate has raised £346 in uniform sales which will all be used on buying outdoor play equipment for the children. Thank you so much to Kate for organising and to the parents who have donated and purchased our pre-loved items. Text Kate on 07947846974 to arrange drop off or collection.

If anyone has any of these to donate, items can be dropped off in bags to the door of 6 Burnside road NE3 2DU

- Jumpers/cardigans £2.50
- Polo shirts £1.50
- Pinafores £1.50
- Checked dresses £1.50
- Skirts/short/trousers 50p

*When dropping off pre-loved clothes, please note that we are unable to take red items that are marked with pen.*

## Bookbags from September

As space in school is limited, please only send children with book bags in September. We do not have space to store 30 large back packs in each cloakroom/classroom.

Thank you  
Mrs Lamb

## A message from Mr Phipps

Mr Phipps would like to say a huge thanks for the lovely gifts he received following his retirement earlier in the year. His retirement is going well and he wishes all of our GPFS family a great start to the new academic year.

