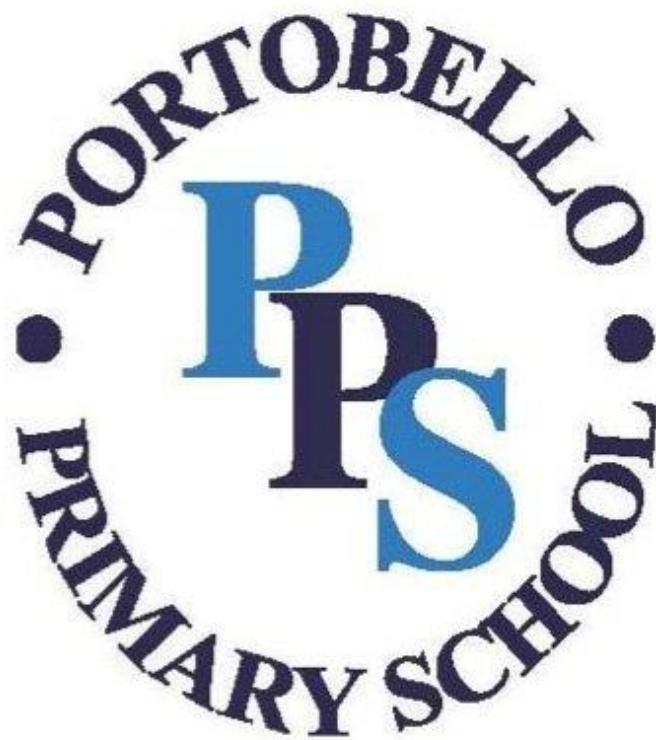


# Portobello Primary School

## Charging and Remissions Policy



*Creating Confidence, Empowering Excellence, Igniting Independence*

November 2017  
Mrs J Humphrey / Mrs Huntley

## Charging and Remissions Policy

2017

The Governing Body recognises the valuable contribution that the wide range of additional activities, including clubs, visits and residential experiences, can make toward pupils' personal and social education. We aim to promote and provide such activities, both as part of a broad and balanced curriculum and as additional optional extras.

### Charges

Charges will be made in respect of the following:

- Group or individual tuition in the playing of any musical instrument
- Money towards Board and lodging where a school activity involves a pupil in nights away from home.

The Governing Body may, from time to time, amend the categories of activity for which a charge is made.

### Remissions

Where the parents of a pupil are in receipt of Income Support or Job Seeker's Allowance, the Governing Body may help towards the cost of board and lodging for any residential activity that the school or Local Authority organises for the pupils, if the activity is deemed to take place wholly or partly within normal school hours.

The Head Teacher in consultation with the Chair of the Governors will make authorisation of remission.

The school will on occasion ask for voluntary contributions to help fund class activities such as visits and visiting performers. Similarly, voluntary contributions may be sought to supplement practical subjects such as paying for a model a child has made in technology. Parents experiencing difficulty with payment should contact the Headteacher.

Date of Policy approval \_\_\_\_\_

Date of Policy review \_\_\_\_\_

Policy approved \_\_\_\_\_

Chairperson