

Grade Ruan C of E (VC) School

LGB Meeting

Thursday 12th March 2020 4.30pm @ Grade Ruan School

<p>1.ATTENDING : Lynne Chandler Alix Lord Nicky Johnson Louise Jones (Executive Head teacher) Wayne Randle Peter Sharpe (Chair of Governors)</p> <p>In Attendance: Pat Nicholas, Clerk Rebecca Bosustow, Prospective parent governor</p>		
<p>2.APOLOGIES : None.</p>		
		<u>ACTION</u>
3.	<u>WELCOME AND DECLARATIONS OF PECUNIARY INTERESTS</u>	
	Rev. Sharpe welcomed governors to the meeting. Staff governors declared an interest as paid members of staff.	
4. 5.	<u>MINUTES FROM THE 3.10.19 MEETING & MATTERS ARISING (not on this agenda)</u>	
	An amendment was made to the minutes, <i>after</i> they had been circulated to governors, to include the information that governors had received the updated information 'Keeping Children Safe in Education' document and had signed the declaration to state that they had read the information. With this amendment agreed, the minutes of the meeting held on Thursday 3 rd October 2019 were accepted as an accurate record and signed by the Chair.	
6.	<u>FEEDBACK FROM THE TRUST BOARD</u>	

	There had been no feedback from the Trust Board.	
7.	<u>FEEDBACK FROM THE FORUM</u>	
	<p>There had been no feedback from the Forum. The next meeting was scheduled for after the Easter break, and would focus on the consultation for the new RSE (Relationships and Sex Education) curriculum and PHSE. The date would be confirmed and shared with governors.</p> <p>Community links were discussed; these were improving but still needed to be a focus. Governors heard that once a month the chapel invited local residents for a pasty meal and the children had been asked to help at the next one. More and more local residents were also coming to school events.</p>	
8.	<u>NOTIFICATION OF ANY NEWLY APPOINTED GOVERNORS / RESIGNATIONS</u>	
	<p>Recruitment was still a priority for the LGB.</p> <p>Mr Randle, head teacher at Mullion School, had joined the LGB as staff governor.</p> <p>Governors were sad to learn that Rev Sharpe was leaving the LGB. It was suggested that the school approach the Diocese (via Katie Fitzsimmons) to find a foundation governor.</p> <p>Governors expressed their thanks to Rev. Sharpe for his service and huge support for the school, and wished him well for the future.</p>	
9.	<u>HEADTEACHER'S REPORT</u>	
	<p>Mrs Jones' report was circulated at the meeting. The main points discussed were;</p> <ul style="list-style-type: none"> • Data drops now termly (internal data) to reduce staff workload. • The number on roll was now 69, up from 53 when Mrs Jones took up her post in January 2019. There were also a possible 10 children (PAN was 13) starting in YR in September 2020. There had been a number of in-year transfers, which in turn brought an increase in the numbers of children with SEN needs. This would have an impact on the context for next term's data drop. • Governors discussed the behaviour policy and how it was implemented. Issues that arose were dealt with promptly and a alternative learning space used where appropriate. • Judith Green, from Landewednack, was employed on a casual basis at Grade Ruan, and had been supporting staff with an EHCP, and other SEND matters. • The grant for sensory room (formerly the head's office) was £1100, and not £11,000. <p>Q: Would the new children eligible for FSM (free school meals) bring more money for the school?</p> <p>A: Not immediately. This was usually calculated from the October census each year. It would not be possible for the Trust to support the school in the interim.</p> <ul style="list-style-type: none"> • Governors were asked to make pupil premium a focus for their monitoring visits. The school's levels of pupil premium children were well above the national average. <p>Q: What was CLA?</p> <p>A: This is a child in care or foster care; it used to be called LAC.</p>	

	<ul style="list-style-type: none"> • The SIAMS focus had included the embedding of the vision statement and the church values; governors noted the changes e.g. displays in the classrooms and children able to talk about the values. There was some evidence that this was feeding into behaviour. • The two schools were holding joint staff meetings, and subject co-ordinators were being shared across the schools. • The next informal meeting scheduled for the 30th April would have a curriculum and standards focus. • Mrs Jones explained that she now sat on the Grade Ruan Under 5s committee. The preschool met 4 days a week in the Village Hall. Governors heard that the Chair had made a tentative request that the school take over the running of the provision. This was a huge undertaking, and there would be lots to consider. If this was to be considered, it would first need to be referred to the Trust. The school will continue to support the setting where it could. <p>Rev. Sharpe thanked Mrs Jones for her report.</p>	
10.	<u>HEALTH & SAFETY UPDATE</u>	
	<ul style="list-style-type: none"> • Covered under Item 9 – head teacher’s report. 	
11.	<u>SAFEGUARDING GOVERNOR’S REPORT</u>	
	<ul style="list-style-type: none"> • The Safeguarding policy had been updated to reflect the changes to the KCSIE document. The policy had been circulated, all staff had read and were aware and had signed to that effect. • The SCR (Single Central Record) had been checked. There were plans for the County HR Safeguarding team to complete a check for all Trust schools SCRs. • Richard Lawrence, Deputy Executive Leader, had produced a list of safeguarding questions for governors. Copies were shared at the meeting. 	
12.	<u>STRUCTURED QUESTIONS</u>	
	<p>Curriculum</p> <p>Q: Do teaching decisions achieve curricular intent? How do you know?</p> <p>Q: How is reading planned and taught?</p>	<p>A: The curriculum intent statement based on the National Curriculum but was bespoke to the school. Skills and knowledge were key, and there had been a move away from the old rolling programme. Staff had completed training, and were working with Landwednack staff as they were further forward.</p> <p>Key vocabulary had been identified for each year group. If a child came across a word they don’t know, they would focus on it, keep it in the bank of vocabulary and then revisit it to give it more meaning.</p> <p>A: Reading books were reviewed, and needed to match the phonics being taught. The school was aiming to encourage a love of reading, with all children reading confidently by the end</p>

	<p>Training and Development of the LGB</p> <p>What training was available for new governors?</p>	<p>of KS1. The school had excellent teachers, creative children and high expectations of the children.</p> <p>The Trust provided regular training and Mrs Jones offered her help to new governors if required.</p>	
13.	<u>FEEDBACK ON GOVERNOR MONITORING VISITS</u>		
	<p>There had been one monitoring visit since the last meeting. Governors present agreed to arrange some dates for the diary.</p> <p>Mrs Johnson carried out a safeguarding governor visit on Thursday 13th February and the report had been circulated before the meeting.</p> <p>The curriculum & standards meeting on the 7th November had not taken place.</p>		
14.	<u>FOCUS ITEMS AND UPDATES</u>		
	<ul style="list-style-type: none"> Operational risk register –the report was circulated and some minor changes noted. 		
15.	<u>IMPACT AND EFFECTIVENESS OF LOCAL GOVERNING BODY SINCE LAST MEETING</u>		
	<ul style="list-style-type: none"> The clerk attended a clerk network meeting at Church House on 2nd December. The importance of succession planning, and a replacement chair of governors was discussed. Governor monitoring visits had been planned for the spring term. Rev Sharpe had attended a CSAW meeting on the 11th March and would report back. Governors agreed to explore the possibility of more collaboration between the two LGBs in future. 		
16.	<u>URGENT MATTERS FOR DISCUSSION</u>		
	<ul style="list-style-type: none"> The school had fulfilled all its responsibilities with regard to the coronavirus outbreak advice, and a letter had been sent to parents. Governors were happy with the school's plans. 		
17.	<u>MATTERS TO BE RAISED WITH THE TRUST BOARD</u>		
	None.		
18.	<u>DATES OF FUTURE MEETINGS</u>		
	<p>Thursday 30th April 2020 - 4.30pm LGB (informal)</p> <p>Thursday 11th June 2020 - 4.30pm LGB (formal)</p> <p>Trust Board meetings for 2019-20</p> <ul style="list-style-type: none"> 31 October 2019 		

	<ul style="list-style-type: none">• 19 March 2020• 09 July 2020	
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The meeting concluded at 6.10pm

SIGNED:

DATED: