

You may remember that at the end of the summer term Staff and Governors commissioned a Parents Survey. One of the key areas which was raised by parents was 'communication'. We recognise how important it is for parents to access information and to be able to communicate with the staff team.

In this 'statement' we have set out a 'quick guide' on how to access information and communicate with the school staff team. We hope it's helpful and we would be glad to hear your comments. The School and Governors welcome feedback from parents at any time. You can do this by sending a message via the school website, writing to the school or sending comments to 'Parent View', <https://parentview.ofsted.gov.uk/> - an Ofsted comments forum.

We've also included an up-to-date list of Governors as there are a few 'new faces'.

WHERE DO I GO FOR INFORMATION?

A quick guide for parents of children at the Whartons Primary School

How can I talk to my child's teacher?

- Our teachers always welcome the opportunity to speak with parents to discuss any issues or concerns
- Teachers are available each morning at 8.50 am which gives parents and carers an opportunity to pass on messages
- Make an appointment by e mailing the school through the website (click on 'Contact' and complete the section 'Send a Message') or ask at the school office
- At Parents' Evenings
- E mail the teacher through the school website - click on 'Contact' and complete the section 'Send a Message'

What are my child's targets?

- The school have set individual targets for each child. These change as children progress, so may change daily, weekly or over longer time periods. So first ask your child.
- Ask to meet with the class teacher, or ask at Parents Evenings.

How do I know what's in the curriculum?

- The web site has the information by year group. Click on 'Children and Learning' and your child's 'Year Group'. There is a document which tells you about the 'Topic Information' for the term.
- Information on the objectives for each year group is handed out at Parents Evenings. These can also be found on the 'Year Group' page on the website.
- Information at Parent Forums - information on the Forums are on the Newsletters and web site (click 'Parent Information' and 'Parents Meetings and Forums'). Previous forums include information about SATs, Assessment and Behaviour.

What events are coming up at school?

- On the home page of the website click 'Calendar'
- The fortnightly Newsletter from the Head teacher lists the forthcoming events for the next month/term
- The Parents Association notice board and Parents Association posters around the school
- Text messages from school

How does the school manage children's behaviour?

- The 'Behaviour Policy' and 'Anti-bullying Policy' are on the website. Click on 'Our School' and click on 'Policies'.
- Ask at Parents Evenings, or make an appointment to see the class teacher or Senior Leadership Team.

How do I know what homework is set?

- For Key Stage 2 children the information is on the website. Click 'Children and Learning' and 'Year Group'.
- Have a look in your child's 'Learning Log'
- Check in your child's reading record
- For year 6 pupils check your child's 'Planner'
- The Homework Policy on the website sets out how much homework each year group should expect to get. If you have any comments on the policy you can e mail via the website.

How does the school meet the needs of children with special needs?

- The 'Special Educational Needs' SEND policy is on the website - click on 'Our School' and click on 'Policies'
- Click 'Parent Information' on the website, then 'SEND' for the SEND Information Report
- Arrange a meeting with Mrs Gomes using the 'send message' facility on the web site or at the school office or e mail her directly on Carolyn.gomes@whartonsprimary.co.uk. Mrs Gomes has responsibility for children with special education needs

What do I do if I have a question for the school Governors?

- In person in the playground or at a 'Governor Drop In'. Photos of the Governors are overleaf
- By e mail, chairofgovernors@whartonsprimary.co.uk
- By letter addressed to 'Chair of Governors' to the school

How do I make a complaint or raise concerns about a child?

- Details about making a complaint are in the 'Complaints Policy'. The policy is on the website - click 'Our School' and 'Policies'.
- If you have any concerns about the welfare and safety of a child you can contact Mrs Dickson, Mrs Gomes or Mrs Reynard.

How can I get more involved with the school?

- Join the Parents Association - information on meetings is on the Parents Association notice board and on the Wharton's Parents Face Book page
- Volunteer to hear children read - even if you only have an hour spare, your help is very welcome -you can ask about this at the school office
- Help with the 'Walking Bus' - requests for volunteers is put on the Wharton's Parents' Face Book page or leave a message for the Walking Bus organiser at the school office
- Ask about becoming a Parent Governor by e mailing the Chair of Governors or writing to the Chair of Governors to the school.