



# Woodside Junior School

## End of Day Arrangements

Please complete the form below for our school records and return to school by Monday 5<sup>th</sup> February 2018. This will then last for the academic year 2017-2018. If you need to amend any details please contact the office for a new form.

Date		Class	
Child's Name			
Parent's Name			
Address			
Telephone contact details			

We have a duty of care to safeguard all children in our care both in school and the community. Parents who wish their children to walk home unaccompanied should please adhere to the following guidelines:

- Children should be in Year 5 or 6 and should not be responsible for walking younger siblings home.
- It is the parent's responsibility to check the route that their child will walk home in order that they may make an assessment of the appropriateness of the journey. Crossing of fast roads, walking through secluded areas is to be discouraged. A single route must be agreed.
- Parents should be certain that their child has an awareness and understanding of road safety and stranger danger. It is a parent's responsibility to ensure they are sufficiently happy that their child is capable of undertaking the proposed journey safely.
- During winter months and/or inclement weather, children shall be dressed appropriately.
- There should be someone at home to meet the child on arrival.
- Any child must be able to make the journey home in a maximum time of 30 minutes
- Children who attend an after school club must be collected at the end if it falls between **November and March**.

The end of school arrangements for my child are as follows:			
Monday	Collected by an adult*	The Den*	Walk home alone*
Tuesday	Collected by an adult*	The Den*	Walk home alone*
Wednesday	Collected by an adult*	The Den*	Walk home alone*
Thursday	Collected by an adult*	The Den*	Walk home alone*
Friday	Collected by an adult*	The Den*	Walk home alone*

Name

Parent Signature

Date

Please ensure emergency contacts are always updated

\*Please tick the appropriate box.