

Active Bodies New Information

Dear Parents and Carers of Etwall Primary School,

We are delighted to announce that Active Bodies will be providing the Before and After School care at Etwall Primary school from September 2018. We will shortly be conducting a survey to seek interest in the trial of a holiday play scheme provision being run from your school. We would appreciate any feedback on this and should the numbers be encouraging we would aim to begin the trial in the October half term, 2018.

The company directors, Jennie Hudson, Amanda McNelis and Scott Parsons are delighted to be taking over this provision and we hope that you begin to see even more improvements in our setting from the off-set.

The prices for Before and After School Care at Etwall Primary will remain as they are, however, from **January 2019** the prices are due to increase to £4:50 for breakfast club and £4:50 until 4:15 afterschool, all other prices will remain the same. We hope that by this time you would have seen the value that has been added to our provision and understand the need for the price increase.

Other exciting changes to the club will be our invoicing system. **Please ensure you have returned your new registration forms.** This, from September 2018 will become an electronic format for those who wish. The meals served within the club will be outsourced from September and brought into the club ready prepared. Menus will be available to view on our upcoming website, we will notify you once it is live. We also now have the Ofsted approved provision to provide Early Years childcare. This means that we are able to take Pre-school children into our holiday clubs soon.

You will find a booking form attached if you require a space for the Holiday Play Scheme, OR, September before and after school care. Alternatively, please email jhudson@activebodiesuk.co.uk. Your parent contact for the school will be Jennie Hudson, 07885424715. Please be aware the spaces are a limited number due to ratio and staffing, we strongly advise you book as we cannot guarantee a space. We are still offering the flexibility as before and continue accepting on the day bookings and cancellations. Supporting shift patterns, or, weekly booking forms, however, we will now be charging the first hour's fee for missed sessions where we have not been informed. You have until 3pm on the evening of collection and 7am on the morning session to inform a member of staff, before a fee is applied. It is important to note that flexible club sessions will only be accepted by Jennie, due to staffing and ratios.

Fees and payments are to be made no more than two weeks from the date of the invoice, unless otherwise agreed. We reserve the right to refuse bookings if the childcare costs fall two months behind, payment would then be required in advance of service. For your fees and invoice queries please contact Amanda McNelis AmandaMcnelis@activebodiesuk.co.uk. All childcare vouchers accepted.

Please contact Jennie Hudson if you have any questions, or, to book/cancel sessions.

Jhudson@activebodiesuk.co.uk

07885424715

Active Bodies Holiday Play Scheme Booking Form.

***Child's name:**

School Attended:

Whilst your child is at the Hilton club please call **07956187757** and a staff member will be able to help. **Sessions start at: 07:30am.** The club will close at **5:30pm** each day.

Fees per session: £21. Activity price included, unless otherwise stated. (Half day option available, usually a 4hour block period that can be used in a day at your convenience, excluding trip days)

(Please tick the sessions that you require below)

	Monday	Tuesday	Wednesday	Thursday	Friday
Week 1 23 rd -27 th July					*Additional Cost Rosliston forestry
Week 2 July 30 th -3 rd Aug		*Additional Cost Twycross			
Week 3 6 th -10 th Aug			*Additional Cost Oxygen		
Week 4 13 th - 17 th Aug					*Additional Cost Cinibowl
Week 5 20 th - 24 th Aug	*Additional Cost Clip 'N' Climb				
Week 6 28 th - 31 st Aug	Bank Holiday			*Additional Cost Twinlakes	
Etwall Inset Day. 3 rd & 4 th Sept					

Please book my child in for the days and times indicated above. I will let you know in advance if my child will not be attending a booked session. I understand that Active Bodies will need to charge for a missed session if they are not informed of a cancellation.

Parent Name..... Contact Number.....

Email Address to receive club invoice.....

Signed: Date:
(parent/carer)

Snacks and drinks are provided throughout the day. Please provide your child with a packed lunch. Cool bags will be available to keep lunches cool.

Please provide your child with appropriate clothing and sun cream/hat. Ensure sun cream has been applied before attending the club and please inform a staff member if they are not able to re-apply themselves.

**If this is the first time your child has attended the club, or, has not been with us in the previous 3 months, please complete a new registration and medical form.*

**Additional costs are for club outing days. Outings will be charged to parents at cost. On these days a half day option is not available.*

**If your child has any additional SEN or medical needs. Please make us aware. We can adapt sessions required and have staff trained in various areas to ensure participation for all.*

Please contact Jennie Hudson if you have any questions, or, to book/cancel sessions.

Jhudson@activebodiesuk.co.uk

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Active Bodies September Booking Form

***Child's name:**

School Attended: Etwall Primary

Sessions start at: 07:30am Until the start of school. **Afterschool:** End of school until 6:15pm.
Fees per session: Breakfast £4. After school until 4:15- £4. Until 5:15 £7.50 Until 6:00 £9.50
 Inset days charged at £21.

	Monday	Tuesday	Wednesday	Thursday	Friday
Week 1 W/C 3 rd Sept	Inset	Inset	AM PM	AM PM	AM PM
Week 2 W/C 10 th Sept	AM PM	AM PM	AM PM	AM PM	AM PM
Week 3 W/C 17 th Sept	AM PM	AM PM	AM PM	AM PM	AM PM
Week 4 W/C 24 th Sept	AM PM	AM PM	AM PM	AM PM	AM PM

Please book my child in for the days and times indicated above. I will let you know in advance if my child will not be attending a booked session. I understand that Active Bodies will need to charge for a missed session if they are not informed of a cancellation.

Parent Name.....
 Number.....

Contact

Email Address to receive club
 invoice.....

Signed: Date:
 (parent/carer)

Snacks and drinks are provided straight after school. Tea is served by 4:45pm.

Please provide your child with appropriate clothing and sun cream/hat. Ensure sun cream has been applied before attending the club and please inform a staff member if they are not able to re-apply themselves.

**If this is the first time your child has attended the club, or, has not been with us in the previous 3 months, please complete a new registration and medical form.*

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