

ETWALL PRIMARY SCHOOL

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HEADTEACHER: Mrs Sally Dixey



Wednesday 7th March 2018

Dear parents / carers of children in Kingfisher Class,

As you are aware, Mrs Millward is due to begin her maternity leave, following the Easter break, on Monday 9th April 2018. We are very pleased to announce that Mrs Francis-Slater has been appointed by the school governors to cover Mrs Millward whilst she is on maternity leave.

Mrs Francis-Slater has worked at Etwall Primary School for the last 5 years on a regular basis as a supply teacher, mainly in KS1 and EYFS. She is a very experienced teacher and is very familiar with the school community already and is known to most of the children in Kingfisher class. Due to other commitments, she is unable to start full time at the school until Monday April 30th and so, for 3 weeks, will be team teaching with Miss Brett and Miss Jacobs, both of whom know the class extremely well. Miss King will continue to work with the class for the remainder of the year, supporting the class as always.

Mrs Millward is already ensuring that a good handover is given to Mrs Francis-Slater, who will be in Kingfisher class on Thursday afternoon should you wish to pop in at the end of the day to meet her. Miss Brett has been working with Mrs Millward for some weeks and so you are already very familiar with her. Miss Jacobs is a member of school staff who normally covers the class PPA every Tuesday afternoon.

The school will work very hard to ensure that the children have a smooth transition to the new class arrangements. In the meantime, should you have any questions, please speak to Mrs Millward, Mr Ormiston or Mrs Dixey.

We wish Mrs Millward a joyful maternity leave and we look forward to meeting the new baby in the future!

Kind regards,

Mrs Sally Dixey, Headteacher

