

CHARGES AND REMISSIONS

Equality Impact Assessment

The EIA has not identified any potential for discrimination or adverse impact and all opportunities to promote equality have been taken.*	✓
The EIA has not identified any conflict with the Trust's co-operative values and the Church Schools' values.	✓
Adjust the policy to remove barriers identified by the EIA or better promote equality.	✓

*Inclusive of protected characteristics

Provenance	Date
Working Party	November 2020
Governor's ratification	January 2021
Implementation	January 2021

Review Date
November 2021

To be read in conjunction with:	SPCMAT Debt Recovery
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Charges & Remissions

The Governing Body recognises the valuable contribution that a wide range of additional activities, including visits and residential experiences, can make towards pupils' personal and social education.

The Governing Body aims to promote and provide such activities both as part of a broad and balanced curriculum for pupils of the school and as additional optional activities.

The Governing Body may from time to time amend categories for which a charge may be made to take account of any changes in the Trust Policy and the law.

The Governing Body reserves the right to make a charge in the following circumstances for activities organised by the school:-

- School journeys in school hours - the board and lodging element of residential activities deemed to take place in school hours.
- Activities outside school hours - the full cost to each pupil of the activities deemed to be optional extras taking place outside school hours.
- Music - individual instrumental tuition - the cost to the pupil for providing instrumental tuition. The school may subsidise the cost of lessons if it is felt good use of pupil premium funds.
- Charges for ingredients, materials and equipment - cooking, DT and needlework - the Governing Body may charge for ingredients or materials or require them to be provided if the parents have indicated in advance that they wish to own the finished product.
- Damages or breakages - payment will be charged to parents for damage to property or equipment caused by the pupil.

Voluntary Contributions

The Governing Body reserves the right to invite voluntary contributions towards the cost of visits which take place wholly or mainly during school hours and which may, or may not, be provided as part of the syllabus and may, or may not, be required in order to fulfil statutory duties relating to the National Curriculum or to religious education. The cost could include travel, insurance and admission charges, etc. Visits will proceed only if all of those who wish to go are willing to make a voluntary contribution, therefore making the trip viable. The Headteacher will decide whether or not a visit is financially viable. All voluntary contributions should be made and charges paid by a specified time, prior to the date of the proposed visit.

Remissions

Where the parents of a pupil are in receipt of income support or family credit and are unable to pay, the Governing Body will remit in full the cost of board and lodgings for any residential activity that it organises for the pupil, if the activity is deemed to take place within school hours or where it forms part of the syllabus for a prescribed public examination or the National Curriculum.

School Lunches (term time only)

A reminder that school lunches must be paid either in advance or at the end of the week they are taken. Please pay for your children's meals using ParentPay if possible. School dinners are currently £2.34.

Breakfast Club

Invoices will be sent out regularly to the parents where the child has attended this club. Please settle these within 14 days from the date of the invoice. In the event of non-payment, the service will be withdrawn until all fees are settled. Unfortunately no subsidies from Pupil Premium funds can be used against payment.

NB. We understand that the financial pressures of family life are not easy, so if any parents are having difficulties in paying their invoices please phone or come in and speak to a member of staff or the head teacher and we will always do our best to help and come to an agreement.