

Following Bedlington West End First Primary School on Class Dojo: A Guide For Parents and Carers

We have recently reviewed our plan for remote learning and should a bubble need to close because either a child or adult in their bubble tests positive for Covid 19 or should your child not be able to attend school because a member of their household or a close contact tests positive for Covid 19, we will be using Class Dojo as a means of setting work, giving feedback and communicating with parents.

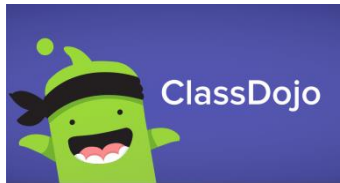
In order to join the Bedlington West End Primary School Class Dojo community, you need to have a parent Class Dojo account. Details of how to set up this account, along with your child's unique code have already been sent home.

In the event of a bubble closure or your child being unable to attend school, the Class Dojo page is a page where your child can complete work tasks set by their class teacher, you and your child can view feedback on their work and you can send messages to your child's class teacher relating to any work tasks. Please note that the Class Dojo page will only be used in the event of the closure of a bubble or if your child cannot attend school and we will not be using the messaging system for general communication.

Your child's class Dojo portfolio is only visible by you, your child, any other adults you have given permission to link to your account and by specific staff in school.

You will be able to like and comment on whole school or class story posts and on work on your child's portfolio on the Class Dojo page. You will also be able to send photos and videos of your child's work to their teacher, as long as the Acceptable Use Policy is followed. The Class Dojo page will be regularly monitored to ensure that the Acceptable Use Policy is being adhered to.

Please note that Class Dojo is not a messaging system for anything except your child's work. If you have any other concerns or questions please contact school in the usual way by phone or email.



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Please fill out the form below and return to school once you have created your Class Dojo account. *Please note that school will not ask you for your Class Dojo password details.*

I agree:

- My child will complete work tasks set by their class teacher at home in the event of the closure of their bubble or if my child has to self-isolate at home for 14 days. This work may be on Class Dojo or may be in a work pack. My child is not expected to complete work if he/she is unwell or I am unwell and therefore cannot support my child.
- To communicate with my child's class teacher regarding my child's progress on their work tasks through the messages feature in Class Dojo where required.
- Any photographs or videos uploaded to the messages feature or onto my child's Class Dojo portfolio will only be of my own child.
- I will not use the Bedlington West End Primary School story page or class story page to complain about the pupils, staff, governors or parents of Bedlington West End Primary School, or the actions of the school.
- I will not use the Bedlington West End Primary School story page or class story page to make unkind, malicious or hurtful comments about the pupils, staff, parents or governors of Bedlington West End Primary School, or the actions of the school. Any comments I make on Bedlington West End Primary School's Class Dojo school story page or class story page will be respectful and in-keeping with the ethos of the school.
- I will only use the Bedlington West End Primary School Class Dojo messaging system to communicate with staff about my child's education in the event of the closure of their bubble or if my child needs to self-isolate for 14 days. I will not use the Class Dojo page or messaging system to discuss the education or welfare of my child or the actions of the school or expect staff to respond to my comments for any other reason.

- I understand that my child's class teacher may not be able to respond immediately to messages sent in the Class Dojo messaging system and that Quiet Hours will be operational between 16:00 and 8:00 on weekdays and at weekends. This may mean that any messages sent to my child's class teacher may not be answered until the following day and in the case of sending a message over the weekend, on the following Monday.
- I will ensure that any Additional Users I have identified also agree to the above.
- I understand that I will be blocked or reported if any of the above conditions are breached and that legal action may be taken.

Parent / Carer's Full Name: _____

Class Dojo account name: _____

Name of child / children in school:

_____ **Year** _____

_____ **Year** _____

_____ **Year** _____

Your relationship to the child / children: _____

Additional adults linked to your child's Class Dojo account:

Name _____ **Class Dojo Username:** _____

Name _____ **Class Dojo Username:** _____

Name _____ **Class Dojo Username:** _____

Signed: _____

