



Hipsburn Primary School, Lesbury, ALNWICK, Northumberland. NE66 3PX

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Headteacher Mr Kevin Moloney

22/02/18

Dear Parents and Carers,

Last half term we were delighted to appoint Miss Prior to join our growing team. She is an experienced Teaching Assistant and will be working across the school. Mrs Hutchinson is currently on sick leave so we appointed Mrs Barras to cover until her return.

We are currently considering some changes to our morning routine which should make things smoother at this busy time of the day. We would like to move towards a system where the children line up on the school yard in the mornings similar to other primary schools. Initially we are encouraging the children to enter school independently each day.

This new system should reduce congestion in the corridors and cloakrooms and allow the teachers to make a prompt start to the learning. Boxes have been provided for the children to put their packed lunches in and these will then be taken into the school hall (fridges) at registration.

If you need to speak to the office staff please make your way around to the front of school via the school yards.

I would appreciate your support in this new trial and we will evaluate the new system later this term.

Kind regards,

Kevin Moloney

Headteacher

