



## Early Years Admissions Policy

### Organisation

Early Years at Longhoughton C of E Primary School provides education and care for 3 year olds in a mixed Nursery/Reception Class.

*Brazil Class* - is able to accommodate a maximum of 30 children with a Class Teacher and 2 Teaching Assistants. There is one 3-hour morning session per day, term time only for Nursery aged children.

### Admissions

Children are eligible for a place in Brazil Class once they are 3 years old.

We normally admit children in September, January and April (spaces permitting).

Prior to admission a member of staff will visit the family in their home setting and invite them for a visit to their class.

### Admission Criteria

Where the demand for places exceeds the number available, places will be offered by applying the following criteria in decreasing order of merit:

Category 1. Children in receipt of Early Years government funding for funded sessions and

- a. Live within the catchment area of the school or can demonstrate that they will be by the time their child is able to start
- b. Live within the catchment area of a neighbouring school which does not have government-funded sessions, or is already full
- c. Live anywhere else within Northumberland

Should it prove necessary to distinguish between pupils in any given category, priority will be given by applying the following sub-criteria in decreasing order of merit:

- a. Looked After Children
- b. children on whose behalf evidence of exceptional medical, social or educational need is present (this will normally have to be supported by a professionally involved third party)
- c. children who have an older sibling who is expected to be on the school roll at the time of admission
- d. the order in which applications for Early Years at Longhoughton C of E Primary School have been received

Note that a place within Early Years at Longhoughton C of E Primary School does not guarantee a place within the main school - separate admissions procedures apply.