



Dear Parents,

At Mickley Early Years Unit we use a piece of educational software called 'Tapestry' to create individual 'learning journeys' for each child.

By logging on with a secure username and password you will be able to view all of your children's observations, photographs and even video from their time in Nursery and Reception. You will can opt to receive an email telling you when a new observation or piece of work is available for you to view. This will enable you to follow your child's individual progress closely and you can reflect upon their achievements with your child. You can add comments and your own observations of the learning they get up to at home. Staff will reference your child's learning to the EYFS profile so you will know which area of learning your child is achieving in and the age-band they were working in for that activity.

Tapestry is hosted in the UK on secure servers. These servers conform to very high environmental standards and are proactively managed 24 hours a day. Each Tapestry account has its own database and the code itself is developed using hack-resistant techniques. Filenames are encoded for uploaded videos and images, making Tapestry a safe and secure on-line Learning Journey tool.

E-safety is extremely important to us at Mickley. Therefore we ask you to give us permission to set up an on-line Learning Journey for your child and to read and sign to show that you understand and agree to guidelines for use by returning the attached slip.

If you do not have an e-mail address or internet access is a problem, please indicate below. We will be able to help provide access to Tapestry in school.

Tapestry is straight-forward to use and you will receive a guide on how to access and view your child's learning journey and make your own contributions by uploading your own comments, observations, photographs and videos. We are also happy to show you how to do this, if you would prefer a more hands on introduction.



Mickley First School, Mickley, Stocksfield, Northumberland, NE43 7BG
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TAPESTRY

ONLINE LEARNING JOURNAL

Mickley First School Tapestry Online Learning Journey Agreement

Agreed guidelines for accessing and using Tapestry 'Online Learning Journeys'.

As a parent/carer I will...

- **Not** publish any of my child's observations, photographs or videos on any social media site.
- Keep the login details within my trusted family.
- Speak to a member of staff if I experience any difficulties accessing my child's learning journey.

I agree to the guidelines _____

Date _____

Tapestry Permission

I give permission for Mickley First School to create an online Tapestry Learning Journey for

..... (name of child).

I would like to link the following e-mail address(es) with my child's Learning Journey:

(Please write your email clearly)

1

Name:..... relationship to child

Email:.....

2

Name:..... relationship to child

Email:.....

Please add any additional e-mail addresses overleaf.

OR

If you **do not** have access to e-mail please tick this box and you will be able to view your child's Learning Journey regularly using school equipment. Please still complete the rest of the form, just leaving e-mail section blank.

Please return to school as soon as possible, thank you.