

Mickley Nursery - Admissions

Mickley First School
Nursery

Admissions Policy
September 16/17

Mickley First School & Nursery

Mickley First School Nursery Admissions Policy

Introduction

The school is responsible for admissions to our nursery. This policy will be used to determine admissions to the Mickley First School nursery classes. As parents do not have a statutory right to appeal to an independent appeal panel in relation to nursery admissions we have adopted a clear set of admissions criteria upon which admission decisions can be made. This allows fair and impartial decisions to be made.

Provision

Mickley First School Nursery has 24 part-time places and operates two sessions of 3 hours each day. We have some flexibility on how these places can be filled. Children may attend for any combination of sessions across the school week. Children who stay for full days can opt to have a school lunch or packed lunch.

At what age can my child start Nursery (Admissions Criteria)?

A child can be considered for a place in nursery class from the start of the term following their third birthday. A Nursery place will normally be for the three terms prior to entry into Reception however, if places are available children may start in the term of their third birthday. Where sessions are full, children aged 4 or more will be given priority for sessions.

How do I apply for a place for my child?

If you would like your child to attend Mickley First School nursery, you must complete an application form and send or bring it to this school. You can apply for admission any time of the school year.

Application forms are available for collection from the school, via email admin@mickley.northumberland.sch.uk or they can be downloaded from our school website <http://www.mickley.northumberland.sch.uk/site>.

How are places allocated?

We operate an equal preference allocation scheme. This means that all applications are considered together. Applications are ranked in accordance with the admissions criteria above. Once the applications are prioritised and compared to the number of places available it is possible to determine who will be offered a place.

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How will I know if I have a place for my child?

Parents will be notified via email or in person. If your child is offered a place, you must confirm your acceptance to the school within two weeks of receipt of the offer otherwise the school may have to refuse places for other children unnecessarily. The final decision on when a child is admitted, the number of sessions a child is able to attend and his or her pattern of attendance rests with the head teacher.