



04.01.2021

Dear Parents

Please can I remind you of our protective systems and procedures. It is imperative that the whole school follows them:

- All parents must wear a mask whilst on the school grounds to drop off or collect children from school (unless they are exempt from doing so).
- Please remember that you can only use a childcare bubble for childcare. You cannot use a childcare bubble to mix with another household for other reasons. A childcare bubble is where one household links with one other household to provide informal childcare to anyone under 14. This helps us to ensure the integrity of our bubbles and is in line with Tier 4 guidance.
- Please adhere to our one-way system and staggered drop off and pick up times.
- Please can I insist that only ONE adult accompanies your child to and from school. This limits the number of people who are congregating on site or at the gates, and makes it safer for all concerned.
- I know it is tempting, but please can parents refrain from chatting with each other outside the school gates and maintain social distancing whilst on the yard.
- We need to keep internal doors and windows open to allow adequate ventilation. As the weather is becoming increasingly wintery, please make sure your child wears their school jumper/cardigan and brings a coat to school. It is fine for them to wear extra layers under their uniform.
- PE sessions will be outdoors wherever possible so your child will need to wear a warm tracksuit and, if necessary, warm layers underneath. P.E days have not changed.
- We continue to limit visitors into school. Visitors must adhere to our risk assessment and will be asked to complete a self-declaration form. If you need to speak to a member of staff at the office window, please ensure you are wearing a mask.
- Please email admin@northburn.northumberland.sch.uk with messages rather than catching staff on the doors.
- Breakfast club will run as usual. Please book a place for your child via SchoolMoney as places are limited.
- Children should be dropped off and collected at the same time and place as they have done since September.
- We are still going ahead with the provision of hot meals for children in Key Stage 2 as planned.

Most importantly, if your child or anyone in your household exhibits COVID symptoms then do not attend school; inform us immediately and seek a test.

Thank you very much for your support.

Clare Scott

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