

ATTENDANCE REPORTING

School Name

From September 2015, Governing Bodies are required to publish, on their website, information about their governors.

Governors are required to attend at least the statutory termly Full Governing Body Meetings and, if they fail to do so, the Governing Body can review their appointment and consider disqualifying them from the Governing Body.

However, we recognise that attendance at one meeting per term is unlikely to enable the Governor to contribute fully to meeting the statutory responsibilities and accountabilities of the Governing Body. Moreover, our Governors are encouraged to make regular visits to school, to apply their skills to support and challenge our Headteachers and to develop their knowledge and understanding of the expectations we have of our pupils, staff and Senior Leaders.

In practice, the Full Governing Body and each of the committees will meet at least once in each Half Term. Individuals can be assigned specific responsibilities, such as Safeguarding. They may be invited to work together with other Governors and Staff in a Working Group to review policies, review key issues and plan next steps to deliver our Development Plan. They may be part of an Appointment Panel to fill key job vacancies.

In addition, they may attend training and development to support their own understanding of their role.

We value their input and acknowledge that some of our Governors volunteer hours and hours of their own time. For that reason, we will always review attendance at the statutory meeting in the context of their overall contribution.

REGISTER OF GOVERNOR INTERESTS

NORTHBURN PRIMARY SCHOOL

From September 2015, Governing Bodies are required to publish, on their website, information about their governors:

Name & Category	Appointing Body	Date Appointed	Date for Reappointment	Committees	Official responsibility	Financial Interest	Non-Financial Interest
Maggie Mitford Authority Governor	Local Authority	01/03/2011	28/02/2019	Curriculum and Standards	Vice Chair of Governors	None	Governor at another school
Ruth Hodson Co-opted	Governing Body	01/05/2015	10/11/2017	Staffing and Finance Curriculum and Standards		None	None
Andrew Gullon Co-opted	Governing Body	01/05/2015	30/04/2019	Staffing and Finance		None	None
David Young	Governing Body	01/05/2015	30/04/2019			None	None

Name & Category	Appointing Body	Date Appointed	Date for Reappointment	Committees	Official responsibility	Financial Interest	Non-Financial Interest
Co-opted							
Alex Mallin	Governing Body	01/05/2015	30/04/2019	Staffing and Finance		None	None
Co-opted							
Sarah Hyde	Governing Body	01/05/2015	30/04/2019	Curriculum and Standards		None	None
Co-opted							
Rebecca Palmer	Governing Body	01/05/2015	30/04/2019			Member of Staff?	
Co-opted							
Ann Wheat	Governing Body	01/05/2015	30/04/2019	Staffing and Finance		None	None
Co-opted							
Dr Barrie Crowther	Governing Body	01/05/2015	30/04/2019		Chair of Governors	None	None
Co-opted							
Gillian Tawse	By virtue of position	11/04/2005	Ongoing	Staffing and Finance		None	Governor at another school
Head Teacher							
Corrine Whaling	Parent Body	14/11/2013	13/11/2017	Curriculum and Standards		None	None
Parent							
Gary Forster	Parent Body	14/11/2013	13/11/2017			None	None
Parent							
Allison Graydon Staff	School Staff	25/11/2013	24/11/2017			None	None
Tony Hall	Governing Body	25/11/2013	24/11/2017	Curriculum and Standards		Member of Senior Leadership Team	None
Associate Member							
Clare Scott	Governing Body	24/06/2013	23/06/2017	Staffing and Finance		Member of Senior Leadership Team	Governor at another school
Associate Member							

Governors must declare any relevant business interests as well as the details of any other educational establishments they govern. The register must also set out any relationships between governors and members of the school staff including spouses, partners and relatives. It is important to address any perception of a conflict of interest by making clear where such potential personal or pecuniary interests might apply; this might be a conflict between personal interests and the interests of the school or County Council when dealing with outside organisations or individuals.

Examples (potential conflicts):

- A governor whose spouse/partner is employed by the school – *Should not take part in discussion regarding the school's pay policy or any staffing matter that might impact on their partner. Both direct and indirect decisions might impact on the salary range of senior staff e.g. increasing pupil numbers (PAN) or the age range (first to primary).*
- A governor on the management committee of a childcare provider or after school club who rent part of the school – *Should not be party to discussion involving the use of the school or their charging policy.*
- A governor who is a supplier of goods or services to the school – *Should not take part in decisions regarding the letting of contracts for that type of goods or services or where a sub-contract relationship might exist.*

Examples (other declarations):

- Being a governor on another school or academy
- Relationship to staff members

The register of governor interests must be reviewed and updated on an annual basis.

Associate governors must be included on the register and it should be clear where they have voting rights.

The school is required to maintain a similar register of staff interests that should also be reviewed annually – as specified in the NCC code of conduct. Staff had previously been included with the governor's declarations but in light of the governing body register of interests being required to be published on the school web site, a separate register should be drawn up. Staff governors will need to be included on both registers.