



## Primary Pupil Acceptable Use Agreement / e-Safety Rules

- I will only use ICT in school (including remotely when accessing the school online learning environment School360) for school purposes
- I will only use my class/my own school email address when emailing in school (including remotely when accessing the school online learning environment School360)
- I will not tell other people my ICT/computing usernames and passwords
- I will only open and delete my own files
- I will not copy other people’s work and say that it is my own
- I will be polite and responsible when I communicate with others
- I will not take or share images of anyone without their permission
- I will not look for, save or send anything that could be unpleasant, embarrassing or nasty  
If I accidentally find anything like this I will tell my teacher immediately
- I will not give out my own/others details such as names, phone numbers and home addresses
- I will not arrange to meet someone or send someone my own image
- I will not download anything without permission from the teacher
- I will tell the teacher if I find any damage or faults with technology, however this may have happened
- I will not use any social networking, gaming or chat sites unless this is part of an approved learning activity given to me by my teacher
- I will be responsible for my behaviour when using ICT because I know that these rules are to keep me safe
- I will support the school’s approach to online safety and not upload or add any images, video, sound or text that could upset anyone
- I know that my ICT use is monitored and checked and my parent/carer contacted if a member of school staff is concerned about my online safety
- I will not sign up for any online service unless this is an agreed part of a school project supervised by my teacher
- From Reception to Year 4, I will not bring a mobile phone/Smart Watch into school
- In Years 5 & 6 at Whalton I can bring my phone to school but it must be handed in and kept in the school office during the school day
- I understand that these rules are designed to keep me safe and if they are not followed, school sanctions will be applied and my parent/carer will be contacted

Dear Parent/Carer,

All pupils use computer facilities including internet access as an essential part of learning, as required by the Primary Curriculum. The schools take all reasonable precautions to ensure that pupils cannot access inappropriate materials. We expect all children to be safe and responsible when using any ICT and ask that you assist us in this aim by reading the ‘Acceptable Use Agreement’ with your child. Please could you and your child sign this agreement to show that the e-safety rules have been understood and agreed.

**Pupil: I have read, understand and will abide by the above e-safety rules.**

**Pupil:** \_\_\_\_\_

**Year:** \_\_\_\_\_

**Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**Parent/Carer: My child and I have read, understood and agree to abide by these e-safety rules.**

**Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_