

The Diocese of Hexham and Newcastle in partnership with Newcastle Local Authority



St. Vincent's RC Primary School

Monkchester Road, Walker, Newcastle upon Tyne, NE6 2TX
Tel: 0191 265 5049 Email: admin@stvincents.newcastle.sch.uk



L3 Teaching Assistant

Salary: N4

The Governors of St Vincent's RC Primary School wish to appoint a motivated and reliable Level 3 Teaching Assistant for our friendly, successful and hardworking school.

Duties will include; 1:1 pupil support, small group work and assisting with classroom administration and organisation.

The appointment is for 37 hours per week term time only and the successful candidate will be placed on a fixed term contract for 1 year, with a view to being made permanent following a staffing review.

The successful applicant should:

- Be sympathetic to the school's Catholic ethos.
- Have a sound knowledge and understanding of Primary curriculum expectations in helping children with their learning.
- Hold a recognised Level 3 Teaching Assistant qualification and be able to meet the essential criteria in the job specification.
- Be an excellent team player who is totally committed to enabling every pupil to be the best they can be.
- Be able to demonstrate excellent, appropriate relationships with all children.
- Have a high degree of emotional intelligence and sensitivity when dealing with children.
- Be able to demonstrate an ability to work effectively with other agencies.

In return we can offer: an enthusiastic, welcoming and supportive team of staff and governors, plus opportunities for high quality continuing professional development.

St. Vincent's RC Primary School is committed to safer recruitment practice and pre-employment checks will be undertaken before any appointment is confirmed. This post is subject to enhanced DBS disclosure.

An application pack is available to download from the school's website:

<http://stvincentsprimary.com>

Completed application forms should be returned directly to the school by post or by e-mail, no later than midday on **Friday 30th October**.

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