



FGB Meeting Minutes 17 January 2018 PART ONE

Present: Elaine Joyce, Victoria Abbott, Adam Boshoff, Carol Edmans, Giles Bedloe, Dewi ab Iorwerth, Anna Sanders, Steve Turnbull, Andrew Turner

In attendance: Pam Langridge (Clerk) Sara Cox (Deputy)

PROCEDURAL MATTERS

Governors welcomed and thanked ST and AS for joining the governing board of Moss Lane.

Apologies

Apologies were accepted from Aaron Twaits.

Declarations of Interest

EJ declared relationship to school staff member.

CE declared married to ST.

Matters to be raised

None.

ENSURING ACCOUNTABILITY

Acceptance of the Minutes of 15 Jan

Agreed.

Any Non-Agenda Items

EJ advised there were no presentation slides available from the Hot Topics webinar to circulate to other Governors.

Governors were advised the Pay Policy has now been finalised.

[VA asked if a governor could attend the Data Protection Training in light of the upcoming changes in legislations AB volunteered to book onto the training.](#)

EJ asked if a note had been added to the current Data Protection Policy to say it will be updated when the legislation comes into effect.

Updates from Chair

Nothing to report.

STRATEGIC MATTERS

HT Report

Governors were advised the report now contained more data around EAL children.

Governors were advised there were some staffing issues to note for a Year 2 class caused by the return of two teachers currently on maternity leave. Governors were



assured the SLT are supporting the children and the staff fully for a smooth transition. Extra training for returning to work staff has also been arranged. **Governors asked if the exemplar moderating documents being produced by Confederation was now ready and able to help with a consistent approach and confidence.**

Governors asked if the anonymised staff absence data could be reported from meeting to meeting.

Governors were advised the safe guarding audit isn't on line this year and NR HSLW GB and VA will arrange to meet to complete the action plan ready for submission by deadline in March.

Governors have been advised of 2 incidents concerning pupil behaviour this term.

One incident has been fully investigated, and the allegations have not been corroborated with any evidence, SLT will continue to monitor the situation.

The second incident involves a local family who are experiencing racist comments within the school and the wider community which is affecting the emotional wellbeing of the pupil.

Governors agreed it was especially important for our mainly White British school to review all texts, pictures, resources, curriculum and displays across all subject areas to ensure they reflect a wide cross section of communities and cultures that make up British society positively.

AS suggested a whole school event – e.g. International Day - may help the children understand and celebrate cultural differences but care should be taken not to reinforce 'stereotypes' or make the event tokenistic or patronising.

AT offered to bring some pupils from Charterhouse school to visit the children at Moss Lane.

Governors agreed both initiatives would have positive outcomes but were mindful that longer term planning also needed to be implemented across the school within PSHE / British Values to include tolerance and the patchwork quilt of Britain.

Governors thanked HT for the SIP report which reported subject leaders were confident and competent.

Governors were advised that the recent Woodland School visits have been successful. There have been some issues around transport and a parent survey will be sent to help understand issues and needs and improve the provision. It was noted that the Woodland School is currently funded by Sports Pupil Premium this year which may be withdrawn.

It was agreed that the provision of the Woodland School should be more widely promoted on the school website. AB suggested inviting families to the Woodland

school as a one-off weekend event to increase support for the initiative especially if PTA funding may be needed in future years.

Reducing Teacher Workload

Governors recognised the national initiative around teacher workload which impacts recruitment and retention. The OFSTED 'myth busting' information and the DfE poster about what school staff must do/need not do was shared.

It was recognised that there can be a culture within schools for teachers to try and demonstrate how hard they are working by arriving early, working late, and doing tasks e.g. deep marking, when not absolutely necessary. [Governors asked that staff be told that Governors fully support the reduction of unnecessary paperwork/meeting etc.](#)

[Governors asked the SLT to have a similar presentation with all staff to review workload. Governors look forward to receiving feedback and details of initiatives and ideas and how they will be implemented in school.](#)

Suggestions from Governors included

- A meeting free week
- Reducing the number of meetings
- Increase use of email
- An even spread of events
- Permission to go home
- Streamlining of planning / paperwork required by SLT form staff

[DabI asked AS to keep a work diary for a week and asked AS to recruit a teacher within the school to do the same to help Governors understand and evaluate work load.](#)

FMR / Budget / Supply Costs

Deferred to next meet.

[Governors asked AaT to review and feedback on SLA's.](#)

[EJ AaT NR and VA to meet to discuss budget in advance of next FGB.](#)

Governor Training & Visits

Governors were thanked for their visit reports and were encouraged to continue to book training.

Governor Update from Babcock

Circulated.

Cooperative Trust Update

Governors thanked DabI and EJ for attending recent meetings to help move forward. DabI reported there may be a way around the issue with the school lease not being available as an asset. [DabI and EJ to arrange to meet to progress.](#)

CONFIDENTIAL MATTERS



None

MEETING REVIEW

Governors fully support reduction of teacher workload.

NEXT MEETING

Wednesday 21 February 2018 6.15pm