



# An introduction to our online payment service - [www.parentpay.com](http://www.parentpay.com)

## What does ParentPay do?

- enables you to pay for school meals and other items such as trips, after school care etc
- offers a highly secure payment site
- gives you a history of all the payments you have made
- allows you to create a single account login across all your children that attend a ParentPay school
- shows you all items available for payment relevant to each of your children
- emails a receipt of your payment to the email address you register
- offers you the ability to set automated email/SMS payment reminders

## How does ParentPay help you?

- gives you the freedom to make payments to school whenever and wherever you like
- stops you having to write cheques or search for cash to send to school
- gives you peace of mind that your payment has been made safely and securely
- helps with budgeting; payments are immediate, there is no waiting for cheques to clear
- you will never need miss a payment, or have insufficient credit, with automated email alerts

## How does ParentPay help our school?

- reduces the administrative time spent on banking procedures
- keeps accurate records of payments made to every service for every student
- payments do not bounce
- reduces paper 'waste'
- allows for easy and quick refunds to be made back to the payment card
- improves communication between the school and parents concerning payments
- offers a more efficient payment collection process, reducing the amount of money held on school premises

## How do I get started?

We will send you an activation letter containing your activation details to enable you to set up your ParentPay account. If you have more than one child at a ParentPay school/s you can add them to a single account, providing one login for all children at ParentPay schools.

**More information** can be found on the ParentPay website, alternatively contact school office.

