



Thursday 25th October 2018

Dear Parents/Carers of children in Class 4,

I am writing to inform you of a temporary change to teaching arrangements in Class 4, beginning next half term.

In her role as English subject Lead, Mrs Ward will be supporting another Gosforth Trust School for one day each week, on Wednesdays, beginning on the 7th November. This is likely to be the arrangement until Christmas and we will know then whether it is likely to continue into the spring.

We will all miss Mrs Ward on a Wednesday but we are delighted to welcome back to school Mrs Sara Farnaby to cover her absence. Mrs Farnaby worked at Broadway East previously and is an excellent teacher with vast experience, and success, of teaching in Year 2. Some families who have been part of the school community for some time might remember Mrs Farnaby and will know that we have been incredibly lucky to be able to bring her back to Broadway East to work in Class 4. I am confident that the children will love working with Mrs Farnaby and will continue to make excellent progress. Mrs Ward and Mrs Farnaby will work together to make sure that all information about children is shared appropriately and that there is a seamless transition for the children.

Please do not hesitate to contact me if you would like to discuss these arrangements or have any concerns.

Best Wishes

Helen McKenna
Headteacher