



**Broadway East First School PTFA  
Minutes – 8<sup>th</sup> Feb 2019**

**1. Apologies**

Jo Shewring, Nicola Harper, Jess Quinn, Fiona Barclay, Carl Sibley.

**2. Committee Changes**

It has been proposed that Judith Devlin to act as co-Treasurer with both Jean and Rachel. Specific roles to be defined after a chat with Priyanka, who Judith will be meeting on Monday.

*(Addition after meeting; Proposed by Sarah Baylis and seconded by Sarah Peace.)*

**3. Cake Sale review**

Reception Cake sale raised £135. Discussions regarding spreading the cakes out a bit more and having a separate juice/water table. Also discussed not having the cake sale on the first week back and possibility of having reusable cups (labelled with PTFA) and dilutable juice, as this will be cheaper and more eco-friendly.

**4. Mother's Day Gifts/Bags to School collection**

Sarah B has finished the PTFA update letter to go via Parentmail about, mainly, the Mother's Day gifts and imminent Bags 2 School letters coming home. Sarah H suggested that this be paid via Parentmail too. Sarah H also completed the Bags 2 School letter and Sarah B just to remove 'Soft Toys' request from the letter and send out when have bags before half term.

No helpers should be needed for Bags 2 School and Sarah B will arrange a rota for Mother's Day Gifts.

Discussion about Mother's Day gifts and whether donations could be requested from Wyevale garden centre, in exchange for promotion on Twitter/Facebook and Newsletters.

*(Addition after meeting: Bags 2 School collection bags have been delivered to school)*

**5. Other Upcoming Event News/Progress**

- Sunflower competition – Sale discussed as potentially linked in to the next cake sale. Sunflowers to be pre-grown. Discussion about possibility of having a pot amnesty at school, still need compost and Judith reminded that she already has seeds. Also discussion about need for care instructions and competition details.
- Summer Fair - Agreed that we need to start asking for soft toys before May half term. Letter has been written and delivered to Tesco for donation. Trial of Silent Auction/Raffle of Promises to be planned – with minimum bids set up. Main raffle still to be held as well.

- Spring Disco – Helpers will be needed for 27<sup>th</sup> March – Sarah Peace volunteered at Meeting.
- Sponsored Bounce – Friday 14<sup>th</sup> Feb – Sarah B to contact Jen to ask if she needs helpers/how many helpers she needs on the day – Fiona Barclay has already volunteered.

**6. Crossing Patrol Fundraising**

No action required. Contributions encouraged for Raffle being organised by Gosforth Park First School.

**7. New Fundraising ideas discussion**

Ideas listed – Car Wash, Film Night, Colour Run, Bag packing and Alive and Kicking Theatre company/treat – to be discussed at next meeting due to time constraints.

**8. AOB**

No other business.

**9. Date and time of next meeting:** Friday 8<sup>th</sup> March at 2pm