



## Brunton First School Re-opening of school during COVID-19 Pandemic Tier 4 January 2021

Hazard		People at Risk		Location
Contracting COVID-19		Children and school staff		School premises
Risk Evaluation of lunchtime staff on premises				
Hazards Identified	Risks	Rating	Preventative and protective measures to reduce risk to an acceptable level	Monitored by and frequency
Arriving/ leaving school premises	Touching contaminated surfaces Airborne contamination Contamination through person to person contact	M	<ol style="list-style-type: none"> <li>Staff will not arrive at school more than 15 minutes before they are due to start. They should wash their hands-on arrival and go straight to designated areas. (see plan and procedure).</li> <li>Staff to ensure they follow guidance on airborne contamination by maintaining social distancing, hand washing and the use and disposal of tissues when coughing or sneezing.</li> <li>Staff to adhere to at least 1m+ but preferably 2m social distancing as advised by the government when on school property</li> </ol>	SLT – daily  Lunchtime staff - daily
Lunchtime duty	Touching contaminated surfaces Airborne contamination Contamination through person to person contact	M	<ol style="list-style-type: none"> <li>Staff should clean their hands when they enter the premises before their duty. Staff have designated areas they will be asked to work in. Staff will stay within their designated area until the end of their shift (see plan). Lunchtime staff should help children with their lunch if needed but maintain distance and contact. They should use hand sanitiser between contact with children. (see procedure for lunch hall)</li> <li>Key stage groups will not mix. The teaching assistant will manage visits to the toilet. (in addition, see procedure for wet lunchtime)</li> <li>Contact with any person must be minimised to only essential contact. A 1+m distance must be adhered to.</li> <li><b>Staff should ensure their focus is on the children and not chatting with other adults.</b></li> </ol>	SLT  Lunchtime staff daily
Cross contamination in the staff toilets	Touching contaminated surfaces Airborne contamination Contamination through person to person contact	H	<ol style="list-style-type: none"> <li>Toilets are cleaned at the beginning of each day. Good hand hygiene is maintained, paper towels and a lidded bin are provided.</li> <li>Only two members of staff should use the toilets at once.</li> </ol>	SLT - daily Cleaning staff daily All staff daily
Cross contamination from items brought into school	Touching contaminated surfaces	M	<ol style="list-style-type: none"> <li>Staff should limit the items they bring into school to essentials. Bags should be put away in cupboards or personal lockers. Lunchtime staff should not bring any food into school. Staff may bring their own water bottle from home but keep it in their designated area.</li> </ol>	SLT – ongoing All lunchtime staff daily
Delivering lunches to the table	Touching contaminated surfaces Airborne contamination Contamination through person to person contact	M	<ol style="list-style-type: none"> <li>Karen will give children with specific dietary needs and allergies their plates, this is to ensure that the children receive the correct lunch and that those with allergies / dietary requirements are not compromised. This procedure must be adhered to. Lunchtime staff and TAs can put plates out as long as gloves are worn – All staff will be putting the puddings on tables. All staff can take the whole tray away and put on the side to be washed.</li> <li>Kitchen staff, lunchtime staff, Karen and the TA's will ensure social distancing</li> </ol>	SLT and Sam - daily

			with each other and the children.	
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<b>13. ALL STAFF TO READ AND DISCUSS THIS RISK ASSESSMENT PRIOR TO SCHOOL REOPENING TO CHILDREN</b>
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Completed by Senior Leadership Team Date: 1 <sup>st</sup> January 2021
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Review date: 7 <sup>th</sup> January 2021 or sooner should there be a change in circumstances
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