



Parent Guidance

Commencing 3rd September 2020



Firstly, again, thank you all for all your support during the lock-down period.

As we now enter a very different phase of re-opening school to all children, we wanted to clarify the procedures and practices which will be seen at St. Wilfrid's. **Attendance is now compulsory.**

Everything we are doing is based on the advice from the DfE and PHE, but we are also using the knowledge of our particular school in order to look after the health and safety of all our children, staff, parents and any visitors.



Uniform

Children will be required to wear school uniform. They should bring to school only what they are asked to - nothing more.



Tuck and Lunch

Tuck will be available for children, if you wish, as normal - you will be required to pay on a daily basis, as was the case prior to lockdown. The money should be sent in an envelope or purse first thing in the morning with your child's name so that numbers can be given to the kitchens asap.

Lunches will resume as normal. If your child usually has a school meal, we will be providing one for them. If your child is entitled to free school meals they will not need to pay, but if you usually pay for meals, you will continue to do so, as normal. If you normally give your child sandwiches, you can continue to do so.



Timings of the School Day

So that we can get all children in safely and to try to reduce traffic and number of parents outside the school, start and end of day times have changed slightly and are staggered. **Doors will open at 8:30am so that there can be a 'trickle in' system - if you want to drop your child at this time you can.** Formal start and end times are as follows.

Year group	Start time	Entrance	Home time
Nursery	8:45am	Nursery door	3:15pm
Reception	9:00am	Front playground. Reception classroom doors	3:30pm
Year 1	8:45am	Front playground. Year 1 classroom doors	3:15pm
Year 2	9:00am	Main playground. Year 2 classroom doors	3:30pm
Year 3	9:00am	Main playground. Year 3 classroom doors	3:30pm
Year 4	8:45am	Main playground. Far right door.	3:15pm
Year 5	8:45am	Main playground. 2 nd door from the left	3:15pm
Year 6	8:45am	Main playground. Left hand door	3:15pm

We advise that only 1 parent enters the playground to drop off and take note of the signage and markings to maintain 2 metres social distancing.



Grouping of children ('bubbles')

Children will be in year group 'bubbles'.

Each 'bubble' will have their own classroom and staff, and children will have their own desks and equipment. In line with guidelines, there will be no social distancing of pupils within these bubbles.

The bubbles will expand at dinner time to include another year group and then reduce again when it is time to go into class.

The 'bubbles' will not mix. You do not need to worry if your child has a sibling in another bubble - this is ok.

They will play outside in zoned areas with their own equipment.

Staff may cross into more than one bubble, but we will maintain a social distance of 2 metres and will not work within 1 metre of any children for more than 15 minutes.

Desks will be facing forwards.

Your child does not need to wear a face mask. If they wear one to travel to and from school, it must be put safely into their bag, or left with you at the gate



Social Distancing

Please, remember that the social distancing guidelines are still in place. If you need to speak to staff or are chatting to other parents, please stay 2 metres away. There are dots on the playground 2 metres apart to help you with this. This is for your own benefit and that of others



Coming into school

Parents are not permitted inside of the school building. If you need to contact a staff member, please do so via telephone and staff will be happy to talk to you when they are available.



Enhanced Hygiene

Children will be asked to wash their hands when they arrive in class, and regularly throughout the day.

Staff will be cleaning classrooms and other areas of school, especially 'touch-points', regularly throughout the day.

In the event of injury or illness, first aid will be carried out by an adult as usual



Illness

Please report any illness of your child to the school office, as normal. If your child is displaying any symptoms that you suspect may be Covid-19, please inform us immediately, as the children and staff in their 'bubble' will be required to self-isolate until testing has occurred, following Government guidance. If a member of the child's family, or anybody with whom they have been in contact, tests positive for Covid-19, please also follow Government guidance of self-isolating, and inform us of the situation and the outcome of testing.

If it is suspected that a child is displaying symptoms of Covid-19, at school, parents will be notified immediately, and they will wait in the Rainbow Room to be collected.



Fire Procedures



In the event of the fire alarm sounding, children will exit the building and meet, in their 'bubble', for the register to be taken. They will assemble in accordance with the floor markings, which identify muster points and 2 m distancing.

This is a lot of information for you and your children to take in, but hopefully it answers some of your questions and helps us to ease back into 'normality' a little more confidently.

If you have any further questions, please do not hesitate to ask.

