

What is our School Council for?

- The School Council is about:
 - Learning to work together
 - Learning about democracy
 - Learning how to play a positive role in our community
 - Putting into action our 'Servant Leadership' school value
- Through Class Councils, Action Teams and the elected School Council, everyone is part of the Pupil Council. It needs to get everyone:
 - Finding things they want to change
 - Coming up with ways to make them better
 - Putting those ideas in to action
 - Seeing what works (evaluating)
- Our Pupil Council has three main parts:



How do our Class Meetings work?

- Our whole class has a meeting every second week on Wednesdays in place of assembly.
- We have a list in our classroom to which anyone can add a suggested agenda item.
- We share what we're going to talk about the day before the meeting, so everyone has time to think.
- The two school councillors take it in turns to chair the meeting (with help from an adult if they need it).
- A different person takes notes each time (with help from an adult if they need it).

The elected School Councillors are the form most of the School Council with anyone else seconded to the team as needed.

What will the School Council do for our class?

- When you discuss an idea in your class it will be:
 - Noted down
 - Passed to the next School Council meeting
 - The School Council will give you an update within two weeks
- The School Council will try to help make your idea happen by getting:
 - Permission
 - Support
 - Money
 - Time
- If they can't they will tell you why not.
- If they can, they will want you to help make your idea happen. They will help you to set up an Action Team to do this.

How do Action Teams work?

- Any pupil can set up an Action Team. First they must persuade the School Council that the action is needed. Then they just need to get:
 - 5 people to be on it
 - A member of staff to sponsor it
- Pupils are responsible for running their own Action Teams. They must:
 - Meet regularly
 - Keep a register
 - Tell the School Council what their plans are

What will staff do for the Pupil Council?

- Make sure meetings happen when they are supposed to.
- Support pupils to run meetings.
- Sponsor an Action Team by checking that its idea is safe and being an occasional point of contact.
- The Headteacher will answer all the School Council's questions within one week.
- If the Headteacher has to say 'no' to anything, he will explain why.

Staff role in Class Meetings

Before meetings:

- Ensure there is time given for meetings.
- Make sure that the agenda is up in the classroom and read out to the class at least a day before the meeting.

During meetings:

- Initially model chairing (discuss what worked, what didn't work). Slowly draw back your role.
- Support the Chair and Secretary quietly - a whisper in the ear.
- Eventually, you want to just be a point of information