



St Nicolas CE Primary School

Locks Hill, Portslade, East Sussex, BN41 2LA, Tel: 01273 418026 Twitter: @StNicsSchool
admin@stnicolas.brighton-hove.sch.uk
www.stnicolas.brighton-hove.sch.uk

How To Book Parents' Evening Appointments

Before the booking system goes live: Check that your eSchools login is working. Contact the school office if you have any problems logging in. They will help you sort them out!

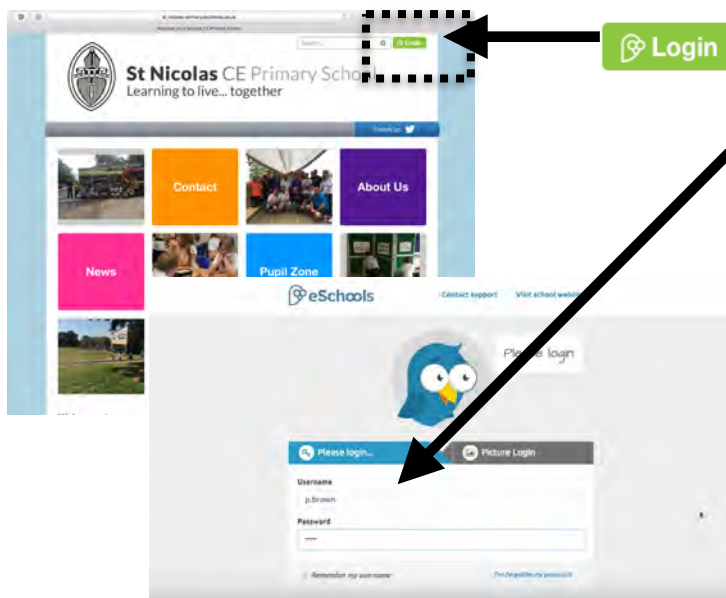
Check the date: You will be sent a text or letter informing you of the date and time the booking system will be set to go live. **It won't work until then!**

How to book video guide: Go to the front page of the school website where there will be a link to the 'Parents' Evenings' page. On that page there is a YouTube video link which explains everything about the booking system! It is a video produced by eSchools. The page also has more information about how our parents' evenings work.

Booking Via the App: You can now book appointments via the app. There is a video about how to do this on the same page 'parents' evening' page of our website.

If anyone has any problems, contact the office for help. Good luck!

Logging On:



1. Go to the front page of the school website. Click the 'login' button in the top right hand corner.
2. Enter your username and password.
3. You will see the parents evening tab but will not be able to do anything until the booking system goes live.

