



20th May 2020

Dear Parents/Carers,

As you are aware, the Government has announced that schools will start to reopen from 1st June. This is a phased return and will initially only be for children from Nursery, Reception, Year 1 and Year 6. Unless you are a key worker or children have been allocated a place for other reasons (such as being on the vulnerable list), we will be unable to have children back from other year groups at this time. The Government has issued extensive guidance to schools to enable us to prepare for this and we have been working hard to put plans and risk assessments in place to ensure everyone's safety. We understand that this is a worrying time for you. We want everyone to stay healthy and working, and with your help, and the plans we have put in place, I hope we can achieve this.

Class sizes and Bubbles

One of the key changes that the children will notice is that they will not be with their whole class upon their return to school. To maintain social distancing guidelines, the guidelines suggest that there should be a maximum of 15 children in each classroom. We have looked at our classrooms and decided that 10 children is the maximum we can have in order to meet the criteria. The children and adults will need to remain with this group or bubble, and there will be a range of socially distant measures in place. **Bubbles:** This is a word you will be hearing often over the coming weeks. The bubbles will be kept completely independent of each other and will not have shared spaces, resources or staff where possible. This means each bubble will eat lunch separately, have staggered playtime and not come into contact with children in a different bubble during the time in provision. This is to reduce cross-contamination and to take into consideration the fact that it is not possible to completely socially distance in school. All children will be allocated a place within a bubble regardless of whether you have indicated they will be returning to school- this is to give you the opportunity to change your mind at a later date. There will be a separate bubble for children from keyworker/vulnerable families; these children will not be able to mix with their class bubbles.

Start and the End of the Day

The start and end of the school day will look a little different depending on each year group. In order to maintain social distancing, we will be operating a one way system for drop-off. Parents and children will enter the site, at staggered times, through the usual gate and exit through the gate at the side of nursery. There will be arrows and notices to remind you. Thank you for your cooperation in this.

Please could you ensure that you come to school promptly at the allotted times. We would also ask that only one adult accompanies a child/children to school. We appreciate that you may have to bring siblings with you- please could you ensure that they are close to you at all times and not interacting with other children? We have different times for drop-off and collections. Siblings can both be dropped off at the earlier time and picked up at the earliest time. Children will go straight into their classrooms- the outside doors will be open.

As usual, please make sure that children do not play with or on any playground equipment.

Clothing

We know the children will have grown! We are therefore not expecting the children to come to school in uniform. Children should come to school with fresh clean clothes daily. This clothing should be suitable for the weather and outside play. Our playground can get cold if it is windy, so please make sure your child has a sweatshirt or jumper/ cardigan. Equally, should it be sunny the children will need to have a sunhat and cream applied before school starts.

Lunch

Children are asked to bring their own packed lunch and a refillable water-bottle. School will provide packed lunches on request. We will be providing packed lunches for all children in Reception and Year 1 if requested. Lunches will be either outside picnic style or in the classrooms depending on the weather.

Learning

Although we are aiming to deliver as much of the curriculum as possible, it will be adapted to ensure we can keep the children safe. The main focus will be on reading, writing, maths, phonics and grammar, handwriting and PSHE. We will continue to update the home-learning for all year groups on the school website on a weekly basis, but there will be less interaction with the teachers as they will be working at school.

Half term

The school will be closed for half term as the classrooms and general areas will be deep cleaned by an external professional company.

Temperature and hand washing and face masks

We request that parents check their child's temperature before sending them to school each day. If a child has signs of illness, they should not come to school. Children will have regular handwashing throughout the day including as they arrive and before they leave.

Should a child display symptoms of Covid-19, we will isolate the child (in the parent room) and contact parents to collect. Other parents in the bubble will be informed. We will encourage for the child to be tested (it is unclear if under 5s can be tested at present); if a test is positive, the class bubble will be closed for 14 days from the child displaying symptoms.

Government guidelines indicate that there is no need for staff or children to wear face masks, however, if a staff member or child wishes to do so, we will respect this decision. Staff administering first aid will be wearing the appropriate PPE.

Behaviour Policy

We will be reminding the children about Lace Hill's expectations of good behaviour. If your child does not follow the rules, be deemed unsafe and not meet with our expectations, you will be called to take them home, and we will decide together how to safely get them back to school. We do not want children to be unable to attend school, however we want to minimize risk to staff and other children.

Visitors

We will not be allowing visitors onto the school site. When you drop and collect your children, please maintain a social distance of two metres.

Resources

Each child will have their own resources provided by the school. We will send reading books home. When they are returned, they will be kept for a week before being re-distributed.

Proposed Provision per Class

Nursery children (who will be moving up to Reception in September)

Group 1 Monday and Tuesday 9.00 to 3.00

Group 2 Thursday and Friday 9.00 to 3.00

For the first week, we will be offering reduced sessions from 9.00 until 12.00. This is in order that the children are reacquainted with school. We will offer full days the following week.

Deep clean on Wednesdays.

Use the nursery entrance.

We are aware that nursery age children will not be able to socially distance and will not be expected to sit at tables. Each child will have a box to put their snack (from home) and water bottle and coat. The teachers (Mrs. Carter and Mrs. Lee) will explain to the children about handwashing and encourage the children to not get too close to each other, but we expect them to play alongside each other and potentially share toys and nursery equipment as a part of their natural play. We think it is important for their mental health and wellbeing that nursery is still a familiar place where they can play with their friends and enjoy the interaction. We will of course make sure that the setting is cleaned thoroughly every night, with a deep clean on Wednesday. Following guidelines, soft toys and fabrics will have been removed as these are less easy to disinfect.

Reception: start time 8.30am – collection 3.00 pm

Group 1 Monday and Tuesday

Group 2 Thursday and Friday

Deep clean on Wednesdays.

Usual entrance. Follow the one way system past nursery to exit.

As with nursery children, we are aware that Reception age children will not be able to socially distance all day long. Each child will have home place where they will have their own box to put their snack, lunchbox (if they bring one from home) and water bottle and coat/jumper. We feel it is important that these children have their class teacher and be in their own environment with access to outside play, so we have allocated two days for

each group. Mrs. Bradford will explain to the children about handwashing and encourage the children to not get too close to each other, but we expect them to play alongside each other and potentially share toys and equipment as a part of their natural play. We think it is important for their mental health and wellbeing that school is still a familiar place where children can play with their friends and enjoy the interaction. We will of course make sure that the setting is cleaned thoroughly every night. There will be a deeper clean on Wednesday between the two groups of children. Following guidelines, soft toys and fabrics will have been removed as these are less easy to disinfect.

Year 1:

Group 1 8.50 to 3.10

Group 2 9.00 to 3.20

Deep clean on Fridays.

Year 1 children will be in two groups (bubbles) led by either Mrs Weightman or Miss Blakely. These are familiar adults to the children who know the children's characters and abilities. We think it is important for their mental health and wellbeing that school is still a familiar place where children can play with their friends and enjoy the interaction. We are aware that Year 1 will not be able to socially distance all day long; teachers will explain to the children about handwashing and encourage the children to not get too close to each other, but we expect them to play alongside each other and play games with each other with playground equipment. Each group will have a different set of playground equipment and will have different break and play times. Each child will have a home place with school equipment for their own personal use. They will have their own box to put their snack, lunchbox (if they bring one from home) and water bottle and coat/jumper. We will of course make sure that the setting is cleaned thoroughly every night. Following guidelines, soft toys and fabrics will have been removed as these are less easy to disinfect.

Year 6:

Group 1 9.00 to 3.10

Group 2 9.10 to 3.20

Deep clean on Fridays.

Miss Biltcliffe and Mrs. Kiddle will be running the provision for year 6 children. Depending on numbers, this will be in either Year 6 or in both Year 5 and 6 classes. Each child will have a home place with school equipment for their own personal use. They will have their own box to put their snack, lunchbox (if they bring one from home) and water bottle and coat/jumper. We will of course make sure that the setting is cleaned thoroughly every night. Children will be encouraged to maintain a social distance but we cannot guarantee this will be maintained when children are playing outside. We think it will be good for their mental health to interact with each other but will ask them not to play contact games. Year 6 children will have sole access to the muga as well as a portion of the playground and pitch.

Key worker and vulnerable families:

8.45 to 9.15 Hall drop-off and collection.

This provision will continue as it has been running. Mrs. Brewer, Mrs. Lorimer, Miss Buckingham and Mrs. Tapping will be running this provision over the classrooms split into age groups. This provision will run every day. Each child will have a home place with school equipment for their own personal use. They will have their own box to put their snack, lunchbox (if they bring one from home) and water bottle and coat/jumper. We will of course make sure that the setting is cleaned thoroughly every night. Children will be encouraged to maintain a social distance but we cannot guarantee this will be maintained when children are playing outside. We think it will be good for their mental health to interact with each other but will ask them not to play contact games. Parents **must** choose whether to use this provision or their class one; the two bubbles cannot be mixed.

Requesting provision

You will need to complete the form to request places/ packed lunches for June 1st onwards which need to be returned by 9.00 am on Friday. When we have all the returns, we will advise you on which group your child is in. If you have specific requests for groups, please could you add in the comments section of the form and we will do our best to accommodate this, but cannot guarantee this.

We know this is a very unusual time and that some may feel overwhelmed. School will be quite different for some time to come and we understand that you and your children may be finding the changes difficult. We are doing everything in our power to ensure the return to school is as safe as it can be within the parameters we have been set. We are carefully monitoring the updates from the government and the scientific advisors. Please remember the government are 'strongly encouraging' parents and carers to send their children back to school because they feel it is safe to do so but there will be no repercussions if you do not send your child back to school at this stage. The government and local authority have advised that there will be no fines or

prosecutions for not returning to school during this period.

I hope you find this information helpful, if you have any questions please do not hesitate to contact the school via the office.

The government will inform us on May 28th whether they wish for the phased return to start on June 1st; we will confirm on the following day whether we will be opening or not.

Kind regards,

Ms Morgan

Planned Provision	Mon	Tues	Wed	Thurs	Fri
Nursery In setting. Entrance nursery door. group 1 9.00 to 3.00 Monday and Tuesday group 2 9.00 to 3.00 Thursday and Friday	Mrs Carter Mrs Lee	Mrs Carter Mrs Lee	PPA Clean	Mrs Carter Mrs Lee	Mrs Carter Mrs Lee
Reception In setting 8.30 to 3.00 Playground	Mrs Bradford Mrs Gallimore group 1	Mrs Bradford Mrs Gallimore group 1	PPA Clean	Mrs Bradford Mrs James Group 2	Mrs Bradford Mrs James Group 2
Year 1 Playground drop/pick-up Year 1 room Group 1 8.50 to 3.10 Year 2 room Group 2 9.00 to 3.20	Group 1 Miss Blakeley Mrs Walton Group 2 Mrs Weightman Mrs Webb	Miss Blakeley Mrs Walton Mrs Weightman Mrs Webb	Miss Blakeley Mrs Walton Mrs Weightman Mrs Webb	Miss Blakeley Mrs Walton Mrs Weightman Mrs Webb	PPA Clean
Year 6 Year 5/6 rooms side door (usual year 6 point) Group 1 9.00 to 3.10 Group 2 9.10 to 3.20	Miss Biltcliffe Group 1 Mrs Kiddle Group 2	Miss Biltcliffe Group 1 Mrs Kiddle Group 2	Miss Biltcliffe Group 1 Mrs Kiddle Group 2	Miss Biltcliffe Group 1 Mrs Kiddle Group 2	PPA Clean
Key Worker Vulnerable R-3 Year 3 room* KVV 4-5 year 4 room 8.45 to 3.15 Enter through hall door. Register in there before going to classrooms.	Mrs Tapping Mrs Brewer Mrs Lorimer	Miss Buckingham Mrs Brewer Mrs Lorimer	Mrs Tapping Mrs Brewer Mrs Lorimer	Mrs Brewer Miss Buckingham Mrs Lorimer	Mrs Brewer Miss Buckingham
*The KVV children are classed as one group with the three adults but can be separated for social distancing to enable maximum of 10 in a classroom.					