



IN-YEAR ADMISSIONS FORM

Please complete this application form.

For more information, please visit our website <http://www.lacehillacademy.co.uk>

1. CHILD'S DETAILS

First Name(s)		Legal Surname	
Date of Birth	_ / _ / _	Male / Female	Year Group:

Normal home address (The address & postcode at which the child normally lives) Please include address evidence	
If moving home, please provide the new home address (This is the address at which the child WILL live) Please include address evidence.	Move date _ / _ / _
Name & address of current (or most recent) school/nursery.	If now left this school/nursery please give date of attendance _ / _ / _
Telephone number of school/nursery	

2. YOUR DETAILS

Name(s) & address of parents/carers living at home address above (or with parental responsibility & living at an alternate address)	
Relationship to child	
Email address	
Home/Daytime telephone numbers	
SCHOOL DETAILS	
Does your child have any brothers or sisters attending Lace Hill Academy?	If yes please give details of siblings name, date of birth
Date admission required	

<p>Are you transferring school within Buckinghamshire</p> <p>YES/NO (Delete as applicable)</p>	<p>In this box please tell us your reasons for requesting a transfer of school.</p>
<p>Name of Headteacher</p>	<p>Applications will not be accepted without agreement from the Headteacher</p> <p>Signature</p> <p>I certify I have seen the completed form.</p>
<p>Headteacher comments</p>	

3. Supplementary information to support the IN-YEAR application

<p>Are you applying on behalf of a 'child in care' of a Local Authority? Some children are cared for by a Local Authority, and a Social Worker will act as parent for the child. If your child is supported by a Social Worker please give us their name and contact details.</p>	<p>YES / NO If 'Yes' please tell us which Local Authority supports the child and give a social worker contact name and telephone number.</p> <p>Social Worker contact name: Telephone number: Local Authority:</p>
<p>Are you or your partner a serving member of the Armed Forces or a Crown Servant?</p>	<p style="text-align: center;">YES / NO</p> <p>If you are being posted to Buckinghamshire, please provide a quarters address if available and if this is not yet available the unit postal address (including postcode) should be provided</p>
<p>Does your child have exceptional medical or social reasons why he/she should attend Lace Hill Academy</p>	<p style="text-align: center;">YES / NO</p> <p>If 'Yes' please attach details, you will need to include written support from an appropriate professional person.</p>

Exceptional Reasons: These will only be considered if evidence is provided. If you think your child has a disability as defined in the Equality Act 2010 please give us more details. Add a separate sheet if necessary.

<p>Does your child hold a statement of Special Educational Needs (SEN)?</p>	<p style="text-align: center;">YES / UNDERGOING ASSESSMENT / NO (delete as appropriate)</p> <p>If the answer above is 'Yes or 'undergoing assessment' please indicate here which local authority is involved.</p>
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A Statement of SEN is a document written by the local authority detailing the needs that a child has in learning at school, and the measures which the school will take to help them.

Your child may not currently have a statement of Special Educational Needs but they may receive extra support in school for special needs. If so please indicate the type of support here:

Is your child currently supported by other agencies?

For example, Social Services, Education Welfare Officers for attendance issues, Educational Psychology service, Child and Adult Mental Health Service, Ad-action, Youth Offending Team

YES / NO

Supported by:

Please provide their contact details so we can ensure that your child can be supported through their change of schooling by appropriate professionals:

Have you withdrawn your child from a school? YES / NO

If 'yes' please tell us why: (e.g. Education otherwise by parent, house move, school suggested move, you are requesting a transfer)

Has your child been permanently or temporarily excluded from any of his/her previous schools?

YES / NO

Please confirm which school(s) and give date(s) and reason(s) Please note that we may contact your child's previous school in order to process this application.

Ethnic Monitoring: If your child is not currently in a Buckinghamshire school we will not currently hold this information and would be grateful if you could indicate your child's ethnic background. The information provided here is only used for monitoring purposes.

		Tick here			Tick here
White	British		Asian/Asian British	Indian	
	Irish			Pakistani	
	Traveller of Irish Heritage			Bangladeshi	
	Gypsy/Roma			Any other Asian Background	
	Any other white background		Black/ Black British	Caribbean	
Mixed	White and Black Caribbean			African	
	White and Black African			Any other Black Background	
	White and Asian		Any other ethnic background		
	Any other mixed background				
Chinese	Chinese				