

General Reminders - thank you for your co-operation with these as they will help to ensure things can run as smoothly as possible for everyone.

School Uniform	We will once again be reinforcing our expectations regarding the wearing of school uniform, including appropriate shoes and PE kits. The only jewellery to be worn are watches and ear rings (studs) but these must be removed for PE. It is important that the children have PE kits in school every day for both indoor and outdoor lessons.
Lost Property	We no longer store lost property so please make sure that all belongings are named so that they can be returned to their owner. Items that do not have any name are only be kept for a very short period before being passed onto the PTA or disposed of.
The School Day	<p>The gates are not unlocked before 8.30am with the doors opening at 8.45am and closing at 8.55am when the internal bells sound. If a child arrives after this time they should come to the main office. Please do not use the 'short cut' access to the school through the main Reception door by the office.</p> <p>In the morning any urgent messages should be passed onto staff in the office rather than the teacher who will be looking after their class. A note or email can always be sent into school office (office@brampton.cambs.sch.uk) if needed. There is always a member of staff on duty at the doors for Reception and KS1 who can take any messages.</p> <p>In the afternoons the gates are opened shortly before 3.00pm as lessons are still sometimes taking place outside. Parents/Carers and younger siblings should not come into school to use the toilets (except the ones in the main Reception area) once they have been dismissed.</p> <p>Please can Reception and Key Stage 1 parents/carers wait on the playground and not on the path so that the teachers can see you more easily and ensure that the children are safe.</p>
Car Parks	The car parks are for members of staff and visitors and should not be used for dropping off or collecting children unless permission has been given in advance. Please do not walk through the car parks when dropping off/collecting children.
Parking	Please park with consideration for the children, other road users and local residents. Parking remains an issue but we need everyone to be patient and to be prepared to walk a little further. We encourage biking, scootering and walking to school but please remember that bikes and scooters should not be ridden on the premises.
Dogs	Dogs must not be brought onto the premises.
Avoiding Nuts	We have a number of children in school with nut allergies. Please could you avoid sending nuts into school as a snack in their packed lunches.
Contact Details	Please remember to let the school know of any changes in contact details as soon as possible . They are updated on our system as soon as we receive them and it is important in case we have to contact you in an emergency.
Sickness/Diarrhoea	Children should be kept off school for 48 hours after the last episode of sickness or diarrhoea.
Water Bottles	The children should bring a named water bottle to school each day, containing still water only and not juice or flavoured water please.
Absence	Please contact the school office by either telephone (01480 375063) or email (office@brampton.cambs.sch.uk) before 9.15am on each day of your child's absence .
Collecting children	There are a small number of children who are regularly not collected on time at the end of the school day without any notice being given. We recognise that sometimes there are reasons for this which are beyond your control and we would never leave a child unsupervised. However it is the persistent ones which cause more concern and the number of these is increasing. We have published the updated guidance from Cambridgeshire County Council regarding the 'Protocol For Dealing With Children Not Collected From School At The End Of The Day Or Approved Activity' on our website and it is also being sent home.