



Redcourt St Anselm's, 7 Devonshire Place, Oxton, Wirral, CH43 1TX

Dear Sir / Madam

Thank you for your enquiry regarding admission to Redcourt.

Enclosed please find the information which you have requested.

Further Information

The Trustees Address Congregation of Christian Brothers
Woodeaves
Hale Barns
Altrincham
Cheshire, WA15 0HF

The Chair of Governors can be reached at the school. Please mark correspondence 'Private and Confidential' or email clerktogovernors@redcourt.net

School Policies All key policies are available to parents free of charge upon request either via our Website (www.redcourtstanselms.com) or correspondence / telephone.

These policies underpin the work of the school and include:-

Admissions

Welfare and SEN (EHCP, IHCP pupils and EAL)

Curriculum

Behaviour and Exclusion

Anti – bullying

Health & Safety

School Visits

Complaints Procedure

Details of Secondary Transfer following 11+ examinations are available

Details of staffing and qualifications

Yours sincerely

R Jones
HEADMISTRESS

REDCOURT ST ANSELM'S



KINDERGARTEN AND FOUNDATION STAGE INFORMATION

Reviewed R Jones September 2018



**APPLICATION FORM TO REDCOURT - ST ANSELM'S
KINDERGARTEN / FOUNDATION STAGE**

**Redcourt St Anselm's, 7 Devonshire Place, Oxton, Wirral, CH43 1TX
(Please complete this form (in block capitals) and return it to the Headmistress)**

Surname of Child: _____

Forenames: _____ Name known as: _____

Date of Birth: _____ Male: _____ Female: _____

Child's Principal Address: _____

Nationality: _____ Ethnicity: _____

First Language: _____ Religious Denomination: _____

Parish: _____

Is your child Adopted / Fostered / Cared: Yes No

If yes please give further details _____

Proposed date of admission (Term and Year) : _____

PARENTS:	<u>Father</u>	<u>Mother</u>
Name (incl title)	_____	_____
Address:	_____	_____
	_____	_____
	_____	_____
Post Code:	_____	_____
Telephone:	<u>Home:</u> _____	<u>Home:</u> _____
	<u>Work:</u> _____	<u>Work:</u> _____
	<u>Mobile:</u> _____	<u>Mobile:</u> _____
E-mail:	_____	_____
Occupation:	_____	_____

If appropriate, please indicate to which address correspondence should be sent to:
 Father Mother

Please tick as required

FULL TIME

PART TIME

IF PART TIME:

Mornings

Afternoons

MONDAY

TUESDAY

WEDNESDAY

THURSDAY

FRIDAY

Please mention here the names of any other members of the family attending the school or registered for entry, or any other connection with the school:

Please state the name and address of the present School / Nursery (with date of entry):

Name of Headteacher: _____

Are there any circumstances relating to your child of which the school should be aware? Please tick as appropriate:

ADHD

Allergies

Aspergers Syndrome

Autism

Dyslexia

Dyspraxia

Hearing Impairment

Visual Impairment

Other :

Declaration

We request that the name of the above-named child be registered as a prospective pupil.

We understand that:

Registration of our child as a prospective pupil does not secure our child a place at the School.

The School may process personal data about our child, including sensitive personal data such as medical details, for the purpose of administering its list of prospective pupils and administering its selection procedures and we consent to the processing of our child's personal data (including sensitive personal data) for these purposes; In the event that our child is offered a place at the school, such an offer will be subject to the school's terms and conditions for the provision of educational services, which will bind us in the event that we accept the place.

First Signature: _____

Date: _____

Name in Full: _____

Relationship to Child: _____

Second Signature: _____

Date: _____

Name in Full: _____

Relationship to Child: _____

A copy of the current edition of the standard terms and conditions is available on request.

EARLY YEARS GRANT: We wish to apply for a Grant

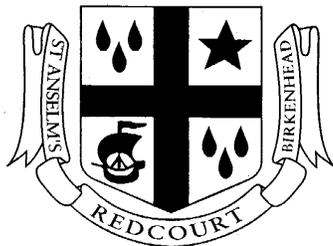
Please select

15 Universal hours

30 extended hours

Signature(s) of parent(s).....

Dated



Christian Brothers' Independent Day School
for Girls and Boys aged 3-11

REDCOURT - ST ANSELM'S

7 Devonshire Place
Oxton, Prenton
Wirral, CH43 1TX

Tel: 0151 652 5228
Fax: 653 5883

E-mail: admin@redcourt.net
Website: redcourtstanselms.com

Registered as a charity (no. 254312)
for the purpose of providing education

Headmistress: Miss Rachel M Jones, B.Ed (Hons)

KINDERGARTEN AND FOUNDATION STAGE 1 **For the year September 2018 to August 2019**

HOURS OPEN to receive children from 8.00am
 FINISH 3.15pm – Kindergarten, FS1 and Infants (or up until 6.00pm by arrangement)

- FEES**
- The School makes no charge for Kindergarten and FS1 pupils provided we receive the 15 or 30 hrs grant, where applicable
 - A third child receives a 50% discount as long as there are 2 older siblings in the school (excluding pupils in Kindergarten / FS1 and claiming 30hrs Grant)

NB The School will claim full Early Years Grant

- Children attending Morning Sessions only should be collected at 11.45am
- Children attending Afternoon Sessions only should arrive at 12.15pm

LUNCHES Hot lunches are available and made on the premises. Milk and snacks are served daily.

Food allergies and intolerances – When applying for hot lunches please speak to staff about the ingredients used.

Direct Line for FINANCE MANAGER: 0151 652 5286

The fees per term for this academic year, 2018/2019, will be as follows:-

First child	£2,200 plus £40 ICT investment
Second child	£2,200 plus £40 ICT investment
Third child	£1,100 plus £20 ICT investment

In addition this year Redcourt will offer free places, to all children joining Kindergarten / FS1 in academic year 2018 / 2019, for which the 15 or 30 hrs grant will be considered as full payment.

REDCOURT – ST ANSELM'S



POLICY FOR FOUNDATION STAGE

Review Date: October 2019

A McIver
July 2018

This policy has been written in consultation with Staff and Governors of Redcourt St. Anselm's School and with due regard to the school's mission statement:

'Growing Together in God's Love'

Child Protection Statement:

Redcourt St Anselm's Preparatory School is committed to safeguarding children and promoting children's welfare and expects all Staff, Governors, Volunteers and Visitors to share this commitment and maintain a vigilant and safe environment. Everyone has a responsibility to act without delay to protect children by reporting anything that might suggest a child is being abused or neglected. It is our willingness to work safely and challenge inappropriate behaviours that underpins this commitment. The school seeks to work in partnership with families and other agencies to improve the outcomes for children who are vulnerable or in need.

Redcourt St Anselm's follows guidelines laid down by **Wirral Safeguarding Children Board** (www.wirral safeguarding.co.uk) and **Keeping Children Safe in Education** (www.gov.uk)

School Aims:

Faith

To encourage and foster the spiritual growth of all and to make prayer an integral and enjoyable experience in our daily life.

Individual Opportunities for Learning and Growth

To provide experiences that broaden, enrich and extend the skills, talents and values of each member of the school community. We are an inclusive school and pupils with additional needs or for whom English is an additional language are fully supported to enable them to achieve their potential.

Relationships

To provide a safe, caring and welcoming environment within which all are treated with respect, courtesy and kindness. Redcourt St Anselm's seeks to promote fundamental British values at every opportunity having due regard for the need to prevent people being drawn into radicalisation and terrorism.

School and Wider Community

To foster a spirit of co-operation and friendship between: home, school and the wider community. Redcourt St Anselm's is built upon the tradition of our founders, the Congregation of Christian Brothers. Based on their vision, Redcourt is a place where individuals can develop fully, contributing as happy and caring members of a school community. Children's unique talents are valued, and they learn to live as well-mannered, self-disciplined and confident individuals.

References

KCSiE 2018 including part 1 Annex A
0-25 SEND Code of Practice 2014
Education Act 2002, 2011
Working Together 2018
CTSA Prevent 2015

Please read this policy with reference to:

Reaching Out – Essentials of an Edmund Rice Education

School Mission Statement

Foundation Stage Curriculum Policy

Child Protection and Safeguarding Policy

Health and Safety Policy

Risk Assessment Policy

Whistle Blowing – Raising Reasonable Concerns about Professional Malpractice Policy

Redcourt's Kindergarten / Foundation Stage Department cater for children aged 3-5 years.
There are 3 year groups as follows:

Kindergarten – aged 3 years during the academic year

Foundation Stage 1 (FS1) – already aged 3 by September 1st

Foundation Stage 2 (FS2) - already aged 4 by September 1st

Our aims are:

- help children to learn Christian and moral values according to the mission statement of the school
- value each child as an individual and respond to their needs.
- provide a happy and secure environment which is stimulating and challenging
- encourage each child to be confident, healthy and independent
- encourage children to interact with others to foster sharing, friendships and positive relationships
- Promote learning through a balance of self-initiated and purposeful, adult lead activities
- provide opportunities to explore the environment
- provide opportunities for children to talk and share experiences with a variety of listeners
- provide opportunities for trying put ideas and making mistakes without feeling a sense of failure
- foster a caring attitude towards people, living things and their environment
- provide a harmonious relationship between home and school
- promote inclusion where Every Child Matters by providing equality of opportunity for all pupils
- provide a curriculum which is planned to meet the requirements of the Early Years Foundation Stage

These aims support the commitments which underpin the Early Years Foundation Stage (EYFS) and ensure the welfare, care and development of the children. These are - A Unique Child; Enabling Environments; Positive Relationships and Learning and Development. These commitments and their principles form the basis of our policies and procedures. These are available to parents on request, and some are also on the school website. We are an inclusive school and all children and families are welcome regardless of culture, ethnicity, ability and background. (See policies on Equal Opportunities, and Special Educational Needs).

Parents may choose which sessions their child attends, and attendance can be reviewed by the school and/or parents. From FS2 children attend full time. (See Admissions Procedure). All children wear the official school uniform which is available from Cain of Heswall. Prior to starting Kindergarten and FS1, an information booklet is issued which contains more details about general Kindergarten and FS1 requirements and procedures.

Kindergarten and Foundation Stage is housed in the main part of the school building and is an integral part of Redcourt School. The accommodation comprises a classroom (Room 10) a large basement activity area, 1 classroom, a quiet area, an area for wet and messy play, storage and toilet areas. FS2 children occupy a separate classroom. All children have access to the school Hall for physical activities and Assemblies, and to the large outside areas. The outdoor environment is utilised to enhance learning across the curriculum, and includes gardens, an allotment, a well-designed play area with climbing and imaginative equipment, a covered seating area and safe surface. (See Health and Safety Policy and Procedures, and risk assessments – available on request or on website).

Our curriculum incorporates the EYFS 7 areas of learning and development, and is designed to help children to progress towards, and if appropriate beyond the Early Learning goals by the end of FS2 by fostering their social, spiritual, physical, emotional and intellectual needs.

The 7 areas are:

- Communication and Language
- Personal, Social and Emotional Development
- Mathematics
- Physical Development;
- Expressive Art and Design
- Understanding the World - (History, Geography, Technology and ICT)
- Literacy

The children learn French, Drama and Music with specialist teachers, and Religious Education – we follow The Way, The Truth, The Life Scheme which is approved by the Bishops' Conference, and Shrewsbury Diocese. Regular assessment is carried out by careful observations to ensure each child's needs are met, and any problems are addressed. We have a well-qualified and dedicated and experienced staff, and good adult: child ratios which enable the best possible care. Progress records are kept using the Foundation Stage Record, Tapestry, an e-journal, and are shared with parents at individual meetings. At the end of FS2 this forms the Foundation stage Profile which is used to inform parents and Y1 teachers of each child's progress.

Each child is allocated to a "key person" who will take a particular interest in them, and develop a relationship. The key person will maintain the progress record and is the first "port of call" for parents to discuss any concerns.

Parents are encouraged to participate in their child's education at Redcourt, and every effort is made to inform parents of their child's progress and achievements. Parents are expected to help their child at home - guidance and support is available. Staff value partnership with parents/carers and are always willing to discuss educational or other concerns. We strive for good relationships with parents and carers and have developed many ways of sharing information.

We have endeavoured to develop procedures to promote smooth entry and transitions between sections - all new entrants are offered a free induction session prior to starting. This helps to help child and staff begin to build a relationship. See Transition Procedure.

Redcourt is registered with Wirral LEA as a Provider of Early Year education, and grants are available for 3+ and 4+ children under the present Government-funded Schemes.

Parents need to apply for their eligibility codes every 12 weeks. Start by applying online at childcarechoices.gov.uk in order to reserve a 30 hours place for the following term.

Childcare Choices

Start by applying online at
childcarechoices.gov.uk

Do this in good time
to reserve a **30
hours** place for the
following term.

Your eligibility will be checked by HMRC. If
eligible, we'll open your childcare account.

For 30 Hours

You will get your **30 hours** eligibility code
through your account.

A code often
begins with
'500'.

Take your code to your provider promptly. You can't take up your place without it.
Your provider will also require both parents NI numbers and a copy of your child's
birth certificate or passport.

Your childcare provider will check your code is valid.
You can then reserve a **30 hours place**.

You need to reconfirm you are eligible
every 3 months, from your account.

You will be reminded
4 weeks before the
deadline by HMRC.

If your child has started a 30 hours place and you become
ineligible, or do not reconfirm, you can continue your
childcare for a short time: a 'grace period'.

Forgot to
reconfirm?
Tell your
provider and
reconfirm
straightaway.

Early Years Funding increasing to 30 hours for some 3 & 4 year olds

www.wirral.gov.uk/cc

From September 2017 the government has been providing 30 hours free childcare for working parents of 3 & 4 year olds.

All three and four years are entitled to 15 hours of free childcare for 38 weeks of the year.

The additional 15 hours free entitlement on top of the existing universal provision of 15 hours is to support working families or families entering work who meet a government set criteria.

The additional 15 hours are available to families where:

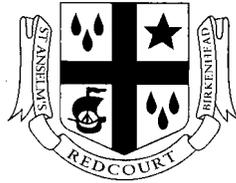
- **both parents are working (or the sole parent is working in a lone parent family);**
- **each parent has a weekly minimum income equivalent to 16 hours at national minimum wage or living wage; and**
- **neither parent has an income of more than £100,000 per year.**

For more information contact Wirral's Early Childhood Services

fis@wirral.gov.uk

/mychildcan

www.wirral.gov.uk/cc
359AUG16JM



Redcourt - St Anselm's, 7 Devonshire Place, Oxton, Wirral, CH43 1TX
Tel: 0151 652 5228 E-mail: admin@redcourt.net Website: redcourtstanselms.com



From the Wallasey Tunnel

Leave the M53 at exit 3, turn left and follow the A552 in the direction of Birkenhead, almost immediately passing under a railway bridge. About 400 yards on, turn left into Holm Lane at traffic lights (Swan Hotel on corner). Take first right turn (still Holm Lane) and proceed to top of hill where Holm Lane bends left into Talbot Road. Continue along Talbot Road to Bidston Road, passing St Saviour's Church on right. (Traffic lights at this point.) Take second turn right into Beresford Road. Take the second turning on your left on to Alton Road. At the end of the road turn right on to Devonshire Place.

From Chester Leave the M53 at exit 3, turn right and follow instructions from Wallasey Tunnel.

From the Birkenhead Tunnel Turn right immediately after the tunnel toll, following signs for Heswall and Tranmere Rovers Football Ground, on to Borough Road (A552). At the third set of traffic lights turn right up the hill—Balls Road East. Continue up this road through two sets of lights (Williamson Art Gallery on right-hand side at second set). Continue until the road bends sharply right. At this point, bear left into Gerald Road. At the lights at the top of Gerald Road turn right (St Saviour's Church on your right-hand side). Take second right-hand turn into Beresford Road. Take the second turning on your left on to Alton Road. At the end of the road turn right on to Devonshire Place.



Car Park is for Staff and *nominated* visitors only. Please exercise due care and observe 5mph speed limit.



REDCOURT - ST ANSELM'S Wirral Secondary School Destinations 2018 of Prep 6 Children

St Anselm's College	9
Upton Hall School	6
Birkenhead School	2
Calday Grange Grammar school	2
West Kirby Grammar School for Girls	1
Wirral Grammar School for Boys	3