



# Bevendean Primary School

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Headteacher: Martyn Giddens

A place for everyone to succeed and thrive

Monday, 23 January 2017

Dear Parents and Carers

We are planning an educational trip for your child's class to **Lewes Castle**. The details of this trip can be seen below:

Class: 1B, 1M	Departing at: 09:15	Cost: £7.00
Date: 27 <sup>th</sup> February 2017	Returning at: 15:00	

**As part of our topic on knights and castles we will be visiting Lewes Castle. We will learn about life in a castle, the jobs people did and how it was defended. We will be exploring both the castle and the museum, as well as taking part in a number of exciting workshops.**

Children should arrive at school as normal for registration and be collected as normal at the end of the school day. We will be out for the whole day so your child will need to be provided with a packed lunch, including a drink. Children who normally have a free school meal can be supplied with a packed lunch from the school canteen and this request must be confirmed to us by completion and return of the slip below.

The full price of this trip was £14 and the school have contributed half the funds to reduce the cost to you.

The slip below should be returned to the school office by 22<sup>nd</sup> February and your payment for the trip should be made on ParentPay. If you wish to pay by cheque please hand this into the school office. All payments for the trip should be received prior to the day of the trip and if insufficient funds are received, the trip may be cancelled.

Children should wear their school uniform for this trip – including sensible shoes and a warm coat. They will not require any spending money.

Kind Regards

Bevendean Primary School

**To be returned to the school office**

Trip: Y1 Lewes Castle

Cost Contribution: £7.00

I give permission for my child \_\_\_\_\_ in class \_\_\_\_\_ to take part in the educational trip on 27/02/2016 and have  made my contribution on ParentPay.

enclosed a contribution by cheque, made payable to Bevendean Primary School.

My child is entitled to a free school meal - please provide a packed lunch from the school kitchen for the trip

Signed: \_\_\_\_\_ (parent/carer)