



# Bevendean Primary School

Heath Hill Avenue, Brighton, BN2 4JP

T: 01273 681292

F: 01273 622334

E: [admin@bevendean.brighton-hove.sch.uk](mailto:admin@bevendean.brighton-hove.sch.uk)

Headteacher: Martyn Giddens

A place for everyone to succeed and thrive

Friday, 15 September 2017

Dear Parents and Carers,

Welcome to RI. Working with your child this year will be myself, Mrs Henderson, Mrs Brazier and Mrs Cohen. Now your child has settled in, we will begin introducing our normal timetable. Here is an outline of our activities and things you may need to remember.

## **General Information:**

- ◆ Children gain lots from school and the early years are really important in your child's development so please ensure they attend every day. If they are unwell, please ring the school office to inform them of your child's absence.
- ◆ We want children to have pride in themselves and feel part of our school community; wearing correct school uniform is part of this so please ensure your child comes to school dressed correctly.
- ◆ If your child is being collected by someone different, please let us know. We will not let children go with other parents unless we have been previously notified even if you are on the premises.
- ◆ Book bags need to be brought to school every day and left in your child's drawer. Books should not be coming home without one.
- ◆ Please help your child to choose and change their book (with a green dot) each morning from the book box in the corridor opposite their coat pegs.
- ◆ When you read together, please fill in your child's reading diary to tell us what books you have read.
- ◆ Before school (weather permitting) our reading scheme books will be outside so you can take one at a time and swap it regularly. As children progress with their reading we will move them through the levels, so make sure you take the right colour coded book. The first level does not have any words so you can encourage your child to tell you a story from what they can see in the pictures.
- ◆ Milk is free until your child turns 5 years of age if you complete the form. If you would like your child to have milk after this, you can pay. Water is available throughout the day and fruit is available during the morning.
- ◆ Once the children are ready for assemblies, we will join the older children in the school hall. Initially we will have our own Reception learning and behaviour assemblies in our classrooms. This is an opportunity to celebrate children who have particularly challenged themselves with their learning and followed the school's Golden Rules.
- ◆ We will share your child's learning on Tapestry and we encourage you to share special achievements, events or if have learnt a new skill.

- ◆ Please keep children's own toys at home to avoid risk of loss or damage.

## **A day by day guide**

### **Monday:**

Children will visit the school library and bring one book home each week. Please make sure that they bring their library book back the following Wednesday so that they can swap it and choose a new one. Library books have an orange or pink sticker and a ticket wallet with a date stamp inside the front cover.

### **Tuesday:**

Mrs Brazier will teach the children Tuesday afternoons while I have my PPA (planning time), Mrs Henderson will support her and they will carry out art/design technology and music activities.

### **Wednesday:**

We will have P.E every Wednesday afternoon. Please ensure that your child has a P.E kit with a white t-shirt, black/navy shorts and plimsolls in school at all times. We will send it home each half term for washing.

### **Friday:**

We will be developing our gross motor skills by making big whole body movements before moving on to handwriting. In the afternoon, we will visit the **soft playroom (??) Ball Pit??** Your child will soon begin to bring home homework; watch out for homework folders in their book bags.

Due to my additional responsibilities, there will also be times when I am not teaching. Mrs Brazier will be in charge of the class at these times and Mrs Henderson will support her. They will usually be on a Monday afternoon and Friday afternoons.

### **Date for your diary:**

Our class Assembly will be on Friday 9<sup>th</sup> February 2018 at 9.00am. Add this to your calendar!

If you have any questions please feel free to ask.

Yours faithfully,

Miss Claire Ingram  
Reception Class Teacher  
**EYFS & KS1 Coordinator**