

INFORMATION SHEET – YOUR ROLE AS A PARENT/CARER IN TERMS OF ATTENDANCE

What is your role as a parent/carer in terms of attendance?

- Parents should notify the school each day if a pupil is absent, and a note should be produced on the day of return. This includes ringing each day a pupil will be off ill, unless an indication of how long they're expected to be off has been given.
- It is a parent/carers legal obligation to get their child into school.
- If you're struggling to get your child into school, please speak to a member of staff who can help offer support for you and your child.
- School will be sending out a letter to parent/carers whose child's attendance falls below 90%. If attendance falls below 85%, you may be asked to attend a meeting at school to discuss this.

PLEASE NOTE:

A normal healthy pupil is expected to achieve an average attendance above 95%. When attendance falls below this, progress at school can be seriously affected. Pupils whose attendance is causing particular concern ie below 85% might be referred to the Educational Welfare Officer.

The Government classify below 90% as persistent absence and require pupil's attendance to be closely monitored.