

**HIGH STREET PRIMARY  
SCHOOL**

**CODE OF CONDUCT FOR  
GOVERNORS**



REVIEWED JANUARY 2014

# **CHANGES**

June 2012 New policy

## **Contact**

If you have any questions regarding this policy please contact your PAPH HR Adviser

**HIGH STREET PRIMARY SCHOOL**  
**BOARD OF GOVERNORS**  
**CODE OF CONDUCT FOR GOVERNORS**

**Introduction**

The following is not a definitive statement of responsibilities but is concerned with the common understanding of broad principles by which Governors will operate.

- **To be strategic**
- **To be accountable**
- **To be a critical friend**

The Governors of High Street Primary School accept the following principles:

**General**

- Governors have responsibility for determining, monitoring and keeping under review, the broad policies, plans and procedures within the School operates; they should recognise that the Headteacher is responsible for the implementation of policy, day-to-day management of the School and operation of the curriculum.
- all Governors have equal status and although Governors are appointed by different groups (e.g. parents, staff and the LEA), their central concern should be for the welfare of the School as a whole.
- Governors have a general duty to act fairly and without prejudice at all times.
- in so far as they have, or share, responsibility for the employment of staff, Governors should fulfil all reasonable expectations of a good employer.
- Governors should consider carefully how their own decisions might affect other schools.
- Governors should encourage open government and should be seen to do so.

**Commitment**

- being a Governor of High Street Primary School involves the commitment of significant amounts of time and energy; careful regard should be had to this when agreeing to serve on the Governing Body.
- all Governors should involve themselves actively in the work of the Governing Body and should accept a fair share of responsibilities, including service on Committees and working groups.
- regular attendance at meetings of both the full Governing Body, Committees and working groups is essential.

- Governors should know the School well and take all possible opportunities for involvement in School activities.

### **Relationships**

- Governors should strive to operate as a team in which constructive working relationships are actively promoted
- Governors should develop effective working relationships with the Headteacher, staff, parent groups, LEA and other relevant agencies, where appropriate.

### **Confidentiality**

- Governors should observe complete confidentiality when either required or asked to do so by the Governing Body, especially in relation to matters concerning individual staff or pupils.
- although decisions reached at Governors' meetings are normally made public through minutes or otherwise, the discussions on which the decisions were based should be regarded as confidential.
- Governors should exercise the highest degree of prudence when discussion of potentially contentious issues arises outside the Governing Body.

### **Conduct**

- Governors should express their views openly within meetings but accept collective responsibility for all decisions.
- Governors should only speak or act on behalf of the Governing Body when they have been specifically authorised to do so.
- all visits to the School should be undertaken within a framework which has been established by the Governing Body and agreed with the Headteacher.
- in responding to criticisms or complaints relating to High Street Primary School, Governors should follow procedures established by the Governing Body.
- Governors should follow agreed procedures when wishing to make critical comment on any aspect of the School.
- Governors have a responsibility to maintain and develop the ethos and reputation of the School; their actions within the School community should reflect this.