



High Street Primary Management Plan 2018-19

Monday 17th September 2018 Meetings start at 4:30pm	Monday 15th October 2018 Meetings start at 4:30pm
<p><u>Procedural</u> Welcome and apologies Declarations of interest Annual Review of membership Complete annual pecuniary interest forms and Code of Conduct Minutes of the last meeting and matters arising Chair's and Head's urgent business</p> <p><u>Academy Improvement, overview and scrutiny</u> Receive report on summer testing results and trends Presentation on pupil tracking system Consider progress on Strategic Improvement Plan Update from Headteacher on people and finance at start of academic year Barriers to progress</p> <p><u>Local Governance monitoring and development</u> Governor visits Clerk's Update – membership, local and national strategies Governor training LGB Action Plan Reach South Board Update</p> <p><u>Policy Review</u> Adopt the Trust H&S policy</p>	<p><u>Procedural</u> Welcome and apologies Declaration of interests Minutes of last meeting and matters arising Chair's and Head's urgent business</p> <p><u>Academy Improvement, overview and scrutiny</u></p> <p><u>Local Governance monitoring and development</u></p>

* Agenda's based on the Management Plan 2018-19 will be reviewed prior to each meeting and amended when necessary.

Monday 19th November 2018 Meetings start at 4:30pm	Monday 21st January 2019 Meetings start at 4:30pm
<p><u>Procedural</u> Welcome and apologies Declaration of interests Minutes of last meeting and matters arising Chair's and Head's urgent business</p> <p><u>Academy Improvement, overview and scrutiny</u> Questions on Headteacher's report Review report on the quality of teaching Review progress on Strategic Improvement Plan ASP/Data dashboard review Report on planned use of pupil premium Report on staff appraisal Note the annual budget and review the closing budget from the previous year Review variations in budget spend and re-forecasts Admissions update Barriers to progress</p> <p><u>Local Governance monitoring and development</u> Report from Safeguarding leader on review of Single Central Record Report from Maths champion Report from English champion Other Governor visits Clerk's Update – membership, local and national strategies Governor training LGB Action Plan Reach South Board update</p>	<p><u>Procedural</u> Welcome and Apologies Declaration of interests Minutes of the last meeting and matters arising Chair's and Head's urgent business</p> <p><u>Academy Improvement, overview and scrutiny</u> Monitor the success of the phonics programme Review progress on Strategic Improvement Plan Review Parent View and plan parent surveys Review variations in budget spend and re-forecasts Review the academy emergency plan Review the risk register Admissions update Barriers to progress</p> <p><u>Local Governance monitoring and development</u> Report from Early Years/KS3 and 4 champion(s) Report from Safeguarding/CP/LAC champion(s) Report from SEND champion(s) Report from Pupil premium champion(s) Governor visits Clerk's Update – membership, local and national strategies Governor training LGB Action Plan Reach South Board update</p> <p><u>Policy Review</u> Review and maintain Behaviour policy Review and maintain the SEN policy</p>

Monday 18th March 2019 Meetings start at 4:30pm	Monday 20th May 2019 Meetings start at 4:30pm
<p><u>Procedural</u> Welcome and Apologies Declaration of interests Minutes of last meeting and matters arising Chair's and Head's urgent business</p> <p><u>Academy Improvement, overview and scrutiny</u> Performance Management update Review parent survey results Report on impact of pupil premium Report on quality of teaching and pupil progress Questions on Headteacher's report Report on predicted outcomes for cohorts and years Plan survey of staff/pupils (as required) Review variations in budget spend and re-forecasts Review of academy website Barriers to progress</p> <p><u>Local Governance monitoring and development</u> Report from Maths champion (s) Report from English champion (s) Other Governor visits Clerk's Update – membership, local and national strategies Governor training LGB Action Plan Reach South Board update</p> <p><u>Policy Review</u> Review and maintain Complaints policy</p>	<p><u>Procedural</u> Welcome and Apologies Declaration of interests Minutes of the last meeting Matters arising Chair's and Head's urgent business</p> <p><u>Academy Improvement, overview and scrutiny</u> Review progress on Strategic Improvement Plan Review variations in budget spend and re-forecasts Review staffing structure for following year Review of staff CPD/shared expertise Barriers to progress</p> <p><u>Local Governance monitoring and development</u> Report on review of Single Central Record Report from SEND Champion (s) Report from safeguarding champion (s) Other Governor visits Clerk's Update – membership, local and national strategies Governor training LGB Action Plan Reach South Board update</p>

Monday 15th July 2019

Meetings start at 4:30pm

Procedural

Welcome and Apologies
Declaration of interests
Minutes of last meeting
Matters arising
Chair's and Head's urgent business

Academy Improvement, overview and scrutiny

End of year testing results
Review progress on Strategic Improvement Plan and adopt a new plan for the coming year
Questions on Headteacher's report
Academy self-evaluation report
Review variations in budget spend and re-forecasts
Barriers to progress

Local Governance monitoring and development

Report from Early Years champion (s)
Report from Grants and Pupil premium champion (s)

Other Governor visits
Clerk's Update – membership, local and national strategies
Governor training
Governor Action Plan – new items for following year
Strategic planning by FGB
Election of chair and vice chair
Appoint governors with specific responsibilities for the year ahead
Set up a hearings committee (staffing, exclusions and complaints)
Appoint Performance Management governors and secure training
Evaluation of LGB's work