

Otterham C P School - E Learning Policy
Parent and Pupil Agreement

Pupil	Class
<p><u>Pupil's agreement</u></p> <ul style="list-style-type: none">• I have read and I understand the school e-safety rules.• I will use the computer, network, Internet access and the other new technologies in a responsible way at all times.• I know that network and Internet access will be monitored.• I understand that if I misuse the computer or Internet then access to these facilities will be immediately denied.	
Signed	Date

<p><u>Parental consent for Web publication of work and personal photographs</u> I understand that my son/daughter's work may be electronically published. I also agree that appropriate images and video that include my son/daughter may be published subject to the school rule that photographs will not be accompanied by pupil names.</p> <p><u>Parental consent for Video Conference sessions</u> I agree that my child may participate in video conferencing sessions with other schools and educational providers.</p> <p><u>Parental consent for Internet access</u> I have read and understood the school e-safety rules and give permission for my son/daughter to access the internet. I understand that the school will take all reasonable precautions to ensure that pupils cannot access inappropriate material (we use agreeable child friendly search engines). I understand that the school cannot be held responsible for the content of materials accessed through the internet. I agree the school is not liable for any damages arising from the use of the Internet facilities. I agree that my child may use the Virtual Learning Network responsibly within the school when this becomes available and that this will be password protected. I understand that should my child misuse the computers or Internet then access to these will be denied immediately.</p>	
Signed	Date
Please print name	
<i>Please complete, sign and return to school</i>	

Foundation/KS1 rules

Think before clicking

These rules are here to help us stay safe on the Internet.

- We only use the Internet when an adult is with us.
- We only use approved sites.
- We only use buttons when we know what they do.
- We only search the internet with an adult.
- We will behave sensibly when video-conferencing.
- We can send and open e-mails when an adult is present.
- We must write polite e-mails to the people we know.

KS2 rules

Think before clicking

- We must never access the Internet without permission.
- We must only use recommended websites.
- We must only use child-friendly search engines.
- We must tell an adult if we see anything we are uncomfortable with.
- We must only e-mail approved people.
- We must be polite in the wording of our e-mails.
- We must never give out personal information or passwords.
- We must never agree to meet anyone we don't know.
- We must never open e-mails sent by anyone we do not know.
- We must agree to act sensibly during any video-conferencing.