



Dear Parents and Carers,

We are looking forward to welcoming your children back to school on Monday and hope that the measures we have put into place will keep them safe and happy.

Our '[Returning to School Protocol and Procedures](#)' document sets out the measures we have maintained to meet the government guidelines. As always we will continue to revise and review the systems to ensure they are effective and responsive to further updates. Thank you in advance for your patience and understanding with this.

I have picked out the key information that you need to remember for Monday below...

Essential measures include:

1. a requirement that people who are ill stay at home
2. robust hand and respiratory hygiene
3. enhanced cleaning arrangements
4. active engagement with NHS Test and Trace
5. formal consideration of how to reduce contacts and maximise distancing between those in school wherever possible and minimise potential for contamination so far as is reasonably practicable

How contacts are reduced will (as much as possible) include:

- grouping children together, avoiding contact between groups, arranging classrooms with forward facing desks, staff maintaining distance from pupils and other staff as much as possible"
- If a pupil, parent or any other adult show symptoms of Coronavirus or they have tested positive within the last 10 days, **they are not to attend school.**
- **Do not send your child to school if they have a high temperature**
- Parents are expected to engage in the NHS Test and Trace process if required to do so.
- If a child in the setting becomes unwell, the existing guidelines will be followed i.e. the child will be removed to a designated isolated space where they can be monitored and supported until they are collected by their parents or carers.
- Adults and children are to wash their hands on the following occasions:
 - Entry to school
 - Before/after break times
 - Before and after lunch
 - If they change rooms
 - Before leaving school
 - Anytime that they visit the toilet or cough/sneeze in to their hands.

Hand sanitizer is available on entry to all zones and for each classroom as well as additional hand sanitizers at appropriate points in school i.e. the office area for visitors and staff upon arrival.

- Children will not need to wear a mask in school., however they may see staff wearing masks in communal areas.
- Full uniform is expected and your child will be required to wear PE kit to school on the scheduled PE day, they will return home in their kit. Please contact the school office if you are having difficulty with sourcing uniform. Your child can only bring their book bag, water bottle and packed lunch box to school - no other possessions are allowed, no back packs are allowed.
- In order for school to offer as normal a school setting as is feasibly possible, whilst ensuring a broad and balanced curriculum, 4 groups/zones will remain in operation (see below)
- Home-learning will be electronic, there will be no home-learning books

Measures for arriving at and leaving school

The start of the school day is from 8.30-8.45 am and end of school is 3.15pm (extended to 3.30 if required for pre-school children) Each group is to use a separate entrance and exit. **No parents are to enter the school site** without previous appointments; however, Pre-school and Reception Year parents may enter the EY garden at morning drop-off if still needed.

Arrival: from 8.30 am

1: Pink: Coddan and Taw (pre-school) - front side gate to EY area social distance on grass

2: Green: Tarka and Barum - front main gate - children enter and move to line for classes at Tarka door

3: Yellow: Saunton and Exmoor - back gate - move to lines for class

4: Orange: Lundy - back gate - move to line for class

*Older siblings may join younger siblings at the front gate; they will then need to walk up to their class lines.

*Children arriving by school transport to enter at front gate and move to class lines

Departure:

All children with siblings will be grouped at the bottom playground by 3.15pm for collection. Adults will supervise this and ensure safety.

The oldest children should be encouraged to walk a short distance to school to minimise traffic congestion and to help with social distancing. They should also walk from the school to a collection point with their parents, they don't need to be dropped directly outside the entrance, this causes congestion and upsets residents.

- Parents **must not** congregate at the 'drop-off' point; they must instead arrive **on time** and then depart. Wearing masks and social distance, older children may be left to wait outside the school gate but must practice social distancing.
- Parents of Reception children or Pre-school children are to socially distance and wear a mask within the EY garden, children to be encouraged to enter on their own as many have done during lockdown.
- Pre-school children will also be encouraged to enter on their own, where attachment is an issue the parent may stay in a designated outdoor space.

***If entrance and exit compromises social distancing, staggered starts and finish times will be considered.**

- Teachers will not be available to speak to unless teachers initiate the contact, **Parents can call to make a phone appointment to speak with a teacher.**
- **The office will not be open for parents to drop-in to.** Parents can obviously still call and receive support over the phone or via email. Please don't use social media to discuss your concerns, contact the school direct.
- The school kitchen will be fully open. Breakfast club/Cabin club are also available please book these clubs and meals using [eduspot](#).
- There will be no whole-school events where children and adults are required to congregate. There will be no whole school live assemblies.

Attendance:

Now that schools will be fully open it is vital for all children to return to school to minimise 'as far as possible' the longer-term impact of the pandemic on children's education, wellbeing and wider development.

School attendance is therefore mandatory again from the 8th March

Where appropriate, we will engage with the local authority (EWO) to pursue sanctions for families with non-attending pupils (in line with the local authority's code of conduct). Individual circumstances will be considered i.e risk categories

In the event of a child or group of children needing to isolate our '[Remote learning contingency plan](#)' will come in to play and there will remain an expectation that the children engage unless they are ill.

Curriculum

The first week back is Science week, the teachers have planned exciting activities along with times to catch up with friends and share news. We are looking forward to finding out about any exciting learning that has happened at home as well as in school.

Teacher assessment will be on-going and future planned work will adjust to meet the on-going needs and interests of the children within a broad balanced and creative curriculum.

We want to work together with you to ensure a happy and safe school environment for your child.

Best wishes

Mrs Smallwood