

CARRINGTON JUNIOR SCHOOL GOVERNING BOARD

ANNEXE 1 to Lettings policy and contract document to apply during COVID 19 Pandemic from September 2020

Contract between Carrington Junior School Governing Board and Our Time Children's Services Ltd- Before school and after school club September 2020 v2

The hirer must agree to follow the additional detailed COVID 19 Health and Safety requirements in the document below as a condition of the hire as detailed in the hire agreement.

Carrington Junior School will make available to the hirer either directly or through the website:

- Carrington Junior School risk assessment and mitigation plan,
- COVID home school agreement and behaviour policy,
- School health and safety policy
- Child protection policy

The Hirer agrees to:

- Read and understand the documents listed above and communicate the details of them to their staff working at the school
- Agree to communicate to staff, and train as needed to implement the elements of the Carrington Junior School risk assessment and plan which are applicable to the before and after school clubs , and the additional risk assessment and plan below which summarises specific actions to be taken by the hirer to ensure they meet the behaviour, health and safety, safeguarding and COVID risk mitigation requirements at Carrington Junior School
- Check and monitor that the agreed actions are taking place, are working well on both sides and report on at least a half termly basis to the headteacher so any adjustments can be made by either party to improve practice or to conform to revised DfE, Buckinghamshire Council or school guidelines and OFSTED regulations. The headteacher will use this information to report back to the Carrington Junior School Governing Board
- Agree to limit the maximum numbers of children attending to 40, with no more than 16 from any one class.

The Hirer and the school Hiree agree that, during the COVID-19 pandemic, they will:

- Work co-operatively to enable the out-of-school provision to be maintained for the benefit of the parents and children at Carrington Junior School, insofar as it is feasible and safe to do so
- In consideration of this objective, where time and operational constraints allow, neither party will take any action that could impact adversely on the provision or on the beneficiaries of the provision without full consideration of the implications and discussion about alternative courses of action
- The commitment precludes any action that has to be taken by either party in an emergency
- Both the school and the hirer agree to take the actions to mitigate the risks associated with Covid-19 as set out in the attached risk assessment documents. These documents will be upgraded on a regular basis as circumstances change.

