Chadsgrove School

Telephone: 01527 871511
Email: office@chadsgrove.wors.sch.uk
Website: www.chadsgroveschool.org.uk
Meadow Road, Catshill, Bromsgrove, Worcs B61 0JL

Headteacher:
DEB RATTLEY
M.Ed. B.Ed. NPQEL

10th September 2018

Dear Parents/Carers

May we take this opportunity to remind you about the procedures we have to follow in school regarding administration of medication.

- We are only able to administer medications that have been prescribed by your child's medical professionals and are pharmacy labelled; this includes medications such as pain relief or cough medicines which may be needed on a temporary basis.
- We will only administer medication in school that is required to be taken 4 times a day.
- If you think your child may need pain relief such as Paracetamol from time to time, please obtain a supply on prescription and send it into school with the pharmacy label attached, written instructions and consent. The School Nurses will write the medication onto your child's care plan. If appropriate, the School Nurses or Medications Manager will check with you if they think medication may be needed and confirm when the last dose was given.
- It is no longer the case that when pupils start a course of antibiotics, they should remain at home for the first 24 hours, in case of allergic reaction. As long as pupils are well enough they may come to school as soon as they are able. If antibiotics need to be given during the school day, please send in pharmacy labelled medication with written instructions and consent.
- May we request that parents and carers are mindful when it comes to sending in any food items that may contain nuts.
- Please remember in the event of sickness/diarrhoea, pupils must remain off school for 48 hours from the last episode.

Please accept my apologies for any inconvenience these procedures may cause and contact either myself, Jen Lacey or Karen day or the School Nurses for further information.

Yours sincerely

Elizabeth Morgan
Assistant Headteacher

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