



The minutes of the virtual Full Trust Board meeting held on Wednesday 3 February 2021 at 3pm.

Present: Ms M Miles, Foundation Trustee and Chair
Mr K Campbell, Foundation Trustee and Vice Chair
Mr P Chadwick, Executive Headteacher
Mr K Connolly, Trustee
Mrs T Ennion, Trustee
Mr M Sandercock, Trustee

In attendance: Mrs A Bonham, Clerk
Mrs T Hill, Trust Business Manager

63.2021 Welcome and Apologies

The Chair thanked and welcomed everyone to the meeting and there were no apologies to note.

64.2021 Declarations of Interests Pertaining to the Agenda

There were no declarations of interest pertaining to the agenda.

65.2021 Report from the Finance and Resources Committee – 27 January 2021

The Chair presented her report from the meeting held on 27 January noting that the Period 3 financial reports had shown significant income reductions due to the restricted use of extended schools due to the pandemic. Cleaning budgets across the MAT had also been increased to ensure adherence with the strict regimes required.

The Chair reported that the Period 3 reports had been presented as revised and simplified in conjunction with the auditor's comments and meet the EFSA requirements. The format of the consolidated report reflects this.

The Board noted the P3 reports as presented to the Finance and Resources Committee.

The Board AGREED that all financial reports were to come from Capita to provide a consistent format to aid consolidation.

The Board AGREED the reconfirmation that P3, P6 and P9 reports are sufficient for reporting to the LGBs to fulfil their roles. This was previously communicated to the LGBs in July 2019 following the 2018-19 audit.

66.2021 Period 1 and 2 Financial Reporting

The Chair confirmed that she had received and scrutinised the Period 1 and Period 2 financial reports. There were no significant points to note.

The Chair reported that she had received Period 4 reports recently from the Trust Business Manager these were to be shared with the Trustees outside of the meeting

and for Trustees to confirm receipt. The Chair was able to report that there were no significant changes from Period 3 as with the Christmas holidays this was for only a further 2.5 week period. All re-forecasting of cost centres will be completed at P6.

ACTION: AB

67.2021

EHT Report

The Executive Headteacher presented his report and the following was noted:

- The earliest that schools would be returning to normal was the 8th March.
- The schools would be shut over half term, the leadership had enquired whether there was any provision needed by key workers however alternative arrangements had been made by parents.
- The testing centre within St Mary's had been set up very well and until tests had been received at the First Schools they had offered testing for GTAT staff colleagues.
- There have been positive cases within the MAT and in all cases appropriate action has been taken.
- Monitoring progress has been challenging. GL Assessments had taken place for Years 6, 7 and 8 in September. Plans had been put in place for those pupils that have fallen behind.
- Strategies for catch up had been put in place across the MAT and these were starting to impact prior to the recent lockdown. Focus would now be to place further interventions for the pupils when they return. Where those pupils previously identified are within school interventions continue.
- The only academic testing undertaken within the first schools is the Phonics with Year 2 pupils, these were provided and there were no concerns with the results.
- Remote learning had been identified by the Board as an area to be developed and the positive comments from parents were shared with the Board. There had been a major shift in the delivery across the MAT. Delivery was not standardised across the Trust due to staffing and individual school circumstances.

Live lessons was the focus for the middle schools. However the first schools were in the majority providing recorded lessons to accommodate the number of devices in a household, freeing up older siblings to use for the live lessons and also adaptable for working parents.

A Trustee responded that it was lovely to hear the positive comments in regards to the remote learning provision. There was a feeling nationally that parents are feeling under pressure and asked for a report to the Performance and Standards Committee of any areas that the schools have had to adapt learning to meet family needs.

A Trustee reported that when Ofsted inspections commence there will be a focus on the widening of the gaps of the vulnerable pupils. Schools will need to evidence their engagement with vulnerable pupils and how they are addressing the gaps identified. The Executive Headteacher reported that those pupils not engaging with the learning were at a minority within the Trust and he would check that schools were logging each communication and report back.

It was AGREED that a more specific breakdown on vulnerable pupils, their

level of level engagement and progress they are making was to be provided for the Performance and Standards Committee. Noting that assessments should still be taking place whether this was on live lessons or from work being handed in. **ACTION: PC**

It was also AGREED that the series of actions identified following the GL Assessments be updated to provide impact statements. **ACTION: PC**

A Trustee raised that there was currently no feedback when a pupil does not attend one of the live lessons and suggested an e-mail is sent to the pupil and the parent is copied in. She did also confirm that the provision is infinitely better than last time.

The Chair also asked for a formal overview report based on the weekly data to be provided for the Trustees as part of the recording at meetings. **ACTION: PC**

The Executive Headteacher rounded up the report noting that the feeling amongst the Leadership team was that the gaps would not be as big as the previous lockdown and recognised the need to have a more focused approach to the vulnerable pupils within the MAT.

68.2021 Correspondence

There was no correspondence.

69.2021 Policies

The Chair presented the Equality Statement for the GTAT website based on the wording from the Governance Handbook. This was APPROVED with the expectation that the schools would produce and publish their own statements on their individual websites. **ACTION: AB/PC**

70.2021 Approval of the Minutes from the Meeting of 9 December 2020

The minutes of the meeting of 9 December 2020 were APPROVED as a correct record.

71.2021 Matters Arising Action List

37.1819 and 5.2021 The Executive Headteacher reported that he would complete additional work on policy production very shortly.

125.1819 The two outstanding school risk registers were to be obtained.

4.1920 The Clerk reported that she was still awaiting one final piece of information from one of the schools to complete the SCR.

76.1920 The Clerk would contact again the Members to co-ordinate the Members meeting.

8.2021 The Terms of reference of the two committees would now be reviewed for September.

48. 2021 Discussion in regards to logins for Trustees for View my Financial Information would be within the Part 2 meeting.

49.2021 The Executive Headteacher reported that he had met again with the Diocese and there were two small amendments to be made to two of the school policies. Going forward all schools were to utilise the Local Authority Admissions Policy with

the church schools publishing a supplementary information form.

ACTION: PC

It was AGREED that all other actions unless subject to a future agenda, were closed.

72.2021 Any Other Business

There was no other business.

73.2021 Confirmation of date and time of the next meeting

The next meeting of the Full Trust Board was to be held on Wednesday 17 March 2021 at 3pm.

Part 1 of the meeting was closed.

Agreed as a correct record of the meeting:

Signature: _____

Date: _____