



The minutes of the virtual Full Trust Board meeting held on Wednesday 9 December 2020 at 3pm.

Present: Ms M Miles, Foundation Trustee and Chair
Mr K Campbell, Foundation Trustee and Vice Chair
Mr P Chadwick, Executive Headteacher
Mr K Connolly, Trustee
Mrs T Ennion, Trustee
Mr M Sandercock, Trustee

In attendance: Mrs A Bonham, Clerk
Mrs T Hill, Trust Business Manager

45.2021 Welcome and Apologies

The Chair thanked and welcomed everyone to the meeting and there were no apologies to note.

46.2021 Declarations of Interests Pertaining to the Agenda

There were no declarations of interest pertaining to the agenda. It was noted that there were typographical amendments required to the register. **ACTION: AB**

47.2021 Annual Report and Financial Statements

The Chair presented the report and the Trustees were content that the report had been scrutinised at the joint Audit and Finance and Resources Committee.

The Board APPROVED the Annual Report and Financial Statements.

The Chair formally thanked the finance team for the outstanding audit response, especially in the position of lockdown and the continued issues with the financial system.

There were some comments relating to the established level of delegation for school involvement in relation to the budget monitoring. It had been noted that not all schools were using the accurate documentation as supplied, and this posed a breach of the requirements of the ESFA regulations.

An update to the LGBs would be circulated at the beginning of the New Year and feedback from the audit would be included. **ACTION: MM**

It was reassuring that the auditor had found the new financial system easily accessible for their work.

48.2021 Correspondence

The Chair reported that she and the Trust Business Manager had received notification of "View My Financial Information". The Trust Business Manager informed the Board that it could be a useful benchmarking tool as it was more bespoke to previous packages. Following discussion it was AGREED to cascade access

to the Trustees and Leadership Group once the Trust Business Manager had received further online training where access could be reviewed and used as appropriate.

ACTION: TH

49.2021 Policies

The following policies were APPROVED:

- Anti Bullying Policy – amendments were to be made to clarify that the policy was a Trust policy and include the Executive Headteacher as lead on behalf of the Board.
- Support Staff Pay Policy.
- Teachers Pay Policy.
- Request for Leave Policy.

There followed an indepth discussion on the draft Extended Leave Agreement, it was AGREED that specifying the 'Keeping in Touch' days was to be removed and the policy stay as draft until a time of need in the future with legal advice and union representation. The Appendix was APPROVED as a standing document for immediate use by the Executive Headteacher with the Headteacher at the school requiring the agreement.

ACTION: PC/MM

The Chair raised that the Admissions Policy had been placed on the agenda as there still seemed to be different policies being used across the Trust and suggested that the easiest solution be that the LA policy be adopted by all schools to include the list of priorities should the school become oversubscribed. The Executive Headteacher reported that he had a meeting with the Diocese again in the following week to clarify further.

ACTION: PC

50.2021 Approval of the Minutes from the Meeting of 4 November 2020

The minutes of the meeting of 4 November 2020 were APPROVED as a correct record.

51.2021 Matters Arising Action List

37.1819 The Grievance Policy was still awaited.

125.1819 The Clerk reported that the risk registers outstanding had been chased at the Leadership meeting today.

4.1920 The GTAT SCR was still not completed but some progress had been made.

76.1920 The Meeting with the Members was still proposed for the March meeting.

ACTION: MM/AB

5.2021 Appeals on exclusions was still outstanding.

12.2021 It was noted that Ofsted inspections were likely now to resume at Easter time.

30.2021 It was agreed to remove the strategic plan at present from the action list due to the extra demands due to the pandemic on the leadership team.

It was AGREED that all other actions unless subject to a future agenda were closed.

52.2021 Any Other Business

There was no other business.

53.2021 Confirmation of date and time of the next meeting

The next meeting of the Full Trust Board was to be held on Wednesday 3 February 2021 at 3pm.

Part 1 of the meeting was closed.

Agreed as a correct record of the meeting:

Signature: _____

Date: _____