



Frieth CEC School PTA Meeting Minutes

24th April 2018

Present:	Juliette Cheng (JC)	Berts Allott (BA)	Leah Cubbage(LC)
Lisa Martin (LM)	Richard Piercy (RP)	Jenny Sharp	Stephanie Pusey
Daniel Hayter	Lorna O’Hehir	Emma Wharfe	Anya Lautenbach
Mrs Goodchild	Mrs Tyzak	Karen Wright	Katrina Ashcroft (KT)
Charlotte Crowther			

Apologies:	Jo Reid	Sarah Hunt	Jess Richards (JR)
Katherine Cox	Alison Goodright	Laura Webb	Sarah Tedder (ST)
Justine Harbinson	Leah Bryant	Ruth Tebbot	

Your class/parent reps are

Owls	Courtney Ainsworth	courtneybrennan@btinternet.com
Buzzards	Lorna O’Hehir	thefamily@icloud.com
Kestrels	Jennifer Sharp	jenniferssharp33@sky.com
Kites	Sarah Tedder	jackjackwalk@icloud.com
Eagles	Clare David	claredav@yahoo.com

At the beginning of each term, the class teacher will contact the Class Rep with information about the term ahead. The parent Class Reps meet each half term with Mrs Reid to discuss any points on your behalf; they will let you know in advance when a meeting is coming up. Your Rep will remind you of calendar events such as assemblies, non-uniform days etc.

You can ask your Rep questions about the class/school and they will do their best to answer, or get an answer from the Rep meeting or class teacher; this saves many people contacting the school about the same issue.

Please remember if you have any questions or issues with the class routine or upcoming events in the classroom, these can be addressed by asking the Class Rep to approach the class teacher for information. Any questions or issues about your child as an individual, it is better to contact the class teacher directly via the office.

What is Curriculum Enhancement? Curriculum Enhancement is anything that enhances our children's time at Frieth CEC School.

All PTA events are organised to raise funds for **Curriculum Enhancement**; IT, library, reading books, kitchen, outside area, school trips, visitors to the school, playground equipment, playground markings, picnic benches, etc. All this will enhance our children's learning and time at the school.

Agenda item	Actions																										
<p>1. Welcome</p> <p>RP welcomed all attendees.</p>																											
<p>2. Accounts</p> <p>Accounts reviewed: Balance stands at £10,620.91</p> <p>Recent Expenses (£): -</p> <table data-bbox="233 852 860 1184"> <tr><td>Pantomime Visit</td><td>465.00</td></tr> <tr><td>Hendon Visit</td><td>540.00</td></tr> <tr><td>First News Subscription</td><td>284.00</td></tr> <tr><td>Christmas Lunch</td><td>177.60</td></tr> <tr><td>Phonics Play</td><td>100.00</td></tr> <tr><td>Reading Eggs</td><td>413.28</td></tr> <tr><td>Apple Management System</td><td>1,447.00</td></tr> <tr><td>Acrylic Sheets in toilets</td><td>270.00</td></tr> <tr><td>Hall Floor</td><td>2,006.00</td></tr> <tr><td>New tables for hall</td><td>3,900.00</td></tr> </table> <p>100 club account current balance - £1,032.64.</p> <p>This account is used as a savings account and winning numbers come from the main account.</p> <p>School "wish list" items</p> <table data-bbox="233 1457 860 1554"> <tr><td>Cost of travel for Year 3 Music Workshop</td><td>£100</td></tr> <tr><td>1 X table and chairs set for library</td><td>£500</td></tr> <tr><td>Twinkle Subscription</td><td>£500</td></tr> </table> <p>PTA agreed to cover costs of these items.</p> <p>Hall Refurbishment Update – 23rd April 2018.</p> <p>See attached breakdown. It was agreed that PTA funds would cover the £700 outstanding for the Hall Refurbishment.</p>	Pantomime Visit	465.00	Hendon Visit	540.00	First News Subscription	284.00	Christmas Lunch	177.60	Phonics Play	100.00	Reading Eggs	413.28	Apple Management System	1,447.00	Acrylic Sheets in toilets	270.00	Hall Floor	2,006.00	New tables for hall	3,900.00	Cost of travel for Year 3 Music Workshop	£100	1 X table and chairs set for library	£500	Twinkle Subscription	£500	
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<p>3. 100 Club Draw</p> <p>Draws to be carried out. The draws need to be carried out at PTA meetings. RP queried how many people need to witness the draw.</p>	ST																										

<p>4. Previous Events – updates and evaluation</p> <p>Please forward any feedback or event ideas to the PTA.</p> <p>BIG thank you to everyone who helped arrange and run the events.</p> <p>Events discussed: -</p> <p>Easter Egg Hunt - £911.23 – First event run by classes. Organisers struggled with volunteers to help on this event. The profitability of this event was attributed to the Raffle for the chocolate rabbit and special thanks to Nick Coombes who donated the Easter eggs.</p> <p>The best way to promote events – letter in bookbags, email from class reps, Facebook reminders and noted on newsletter to cover all avenues of communication with the parent body.</p> <p>Disco - £106.73 – New DJ, Greg Frost, worked very well and the plan is to use him for future discos. July is last disco for SP.</p>	
<p>5. Future Events</p> <ul style="list-style-type: none"> • Pamper Night – 27th April – Buzzards – Slow uptake on attendance. • Table Top Sale – 1st July – LW/EW – People to buy a table and possibly charge nominal entrance fee. Option for a refreshments table – cake, teas, etc. • Sports Day and Picnic – 13th July – PTA don't usually provide any support at this event. • Disco – 13th July – SP • Camping night – 14th July – Kestrels – RP to consider suppling rebellion brewery beer. EW offered to help again with the supply of burgers, etc. • Film Nights – TBC – ST to confirm dates for this term. • Summer Queen – 20th July - Event organised by PTA. Marquees are provided for the children to sit under. Seating moved to accommodate parents and guests. Pimms tent and refreshments worked well in 2017. Gazebos need to be checked as there was some damage last year. LM to arrange Temp Event Notice. • Family Social/Welcome Night – 22nd Sept – Owls – Option to hold in school supported by Carlos (The Yew Tree) or Fish and Chip night. Lots of existing parents in new intake. • Disco – Autumn Term – TBC • Frieth Hilly – 7th Oct - Hilly Committee – PTA runs BBQ – bacon rolls. RP offered to run BBQ. • Christmas Fayre – 24 Nov – LM to contact Mary Webb to book the hall. • Christmas Dinner – TBC – PTA supply selection boxes. Event to stay at school. JR to liaise with Dolce re food. • Summer Ball 2019 – TBC – The event would be parents only. Dates and team needed to be put together. JC contacting 'Winter Ball' team for advice. Jess Richards will contact Monkton Barns. <p>The PTA are looking for ideas for an event for the dads – please let us know if you have any ideas.</p>	<p>ST PTA/LM</p> <p>RP</p> <p>LM</p> <p>JC/JR</p>

If you have any ideas for new events or feedback on previous events please contact the PTA

6. School Updates/Requests

- **See Item 2 and attached update.**
- **Fund for Library** – it was requested that the PTA could provide some funds to the library for new books. It was suggested that parents may be able to donate some used books. The books would need to be good quality and in very good condition.
- **New Curtains in School Hall** – Mrs Tyzak made a request for replacements to the curtains behind the projector in the School Hall. It was suggested that Amy Keen maybe able to help. Another suggestion was to ask parents if they have any unwanted curtains that may be donated. Mrs Tyzak to provide measurements and vet offers.
- **Outside Area Refurb** – Tenders are being received for the update of the outside areas of the school.

INFO

INFO

Mrs T

7. Any other business

- **PTA Sheds Inventory** – Old shed needs fixing. A Brown, Jonno W and Neil A to get equipment and repair back of shed. Proposed date for inventory 30th April and inventory 5th May. Emma W/Katrina A to co-ordinate.
- **Newsletters on Mobile Devices** – Issues with viewing newsletters trough mobile devises is being rectified. Website is fully viewable from a laptop/desktop.
- **Frieth Marathon 2019** – Proposed for April 2019 – A sponsosed event children have to run 26.2 miles between them. Its educational, calculating miles ran, etc, and has the obvious physical benefits.

EW/KA

Notices/Reminders

- **Match funding** – some companies offer match funding. Is there anyone in the school whose company will support fund matching? Contact the PTA if your company supports this.
- **When dropping off in the mornings please don't park outside the Village Hall** this is where the bus stops and for those using the turning circle need the space. If you are dropping off a child that needs assistance to exit the car or your car only has 2 doors please park and walk the child to the gate. **Please pass this on to any child-minders and grandparents who might not know.**
- **Collecting at the end of the day** please don't block residents' driveways and leave extra space for the minibuses to be able to turn out of the school drive.

Date of next meeting: 13th June 2018

Events for 2018

April

27 th April	Pamper Night	7.30pm
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July

1 st July	Bring and Buy Sale	10:00-12:30
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13 th July	School Disco	From 5pm
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14 th July	Camping Night	Time TBC
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20 th July	Summer Queen	Time TBC
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September

Date TBC	Family Social	
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October

7 th October	Frieth Hilly	8am-1pm
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November

24 th November	Christmas Fayre	From 1pm
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December

Date TBC	Christmas 2018 Dinner	Time TBC
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2019

Summer Ball 2019

Hall Refurbishment Project Update – 23rd April 2018

The hall refurbishment is near completion with most actions completed and some to be carried out over the next couple of weeks.

Completed items

Hall Refurbishment Expenditure Plan (Hilly funded)		
Items	Cost	
Lunchtables x6	£3900	Agreed and in school
Hall floor reseal parquet floor	£2006	Agreed and complete
Acrylic sheets for hall toilets	£270	completed
Building works and materials	£1820	completed
New sink and sensor taps in toilets	£1005	completed
Locks		completed
TOTAL	£9,001	
Hall Refurbishment Expenditure Plan (School budget funded)		
New Vinyl flooring	£1428	completed

Invoices for these have been sent to the PTA treasurer

Outstanding items

Hall Refurbishment Expenditure Plan (Hilly funded)		
Items	Cost	
Window blinds	£223	On order
Splashback for sink	£51.46	On order
TOTAL	£274.46	

Hilly Fund Revenue	£10,000.00
Total Project Expenditure (excluding Vinyl)	£9,275.46
Vinyl cost	£1428.00
Total	£10,703.46