

# Minutes from PTA Meeting

## Tuesday 11 June 2013

### The Yew Tree, 7.30pm

**Present:** Lindsay Phillips, Sarah Tedder, Emma West, Steph Pusey, Katy Dunn, Karen Warnes

**Apologies:** Hazel Friel, Nicola Turner, Missy Davies, Nicola Brown, Ziggy Hill, Jemima Gurney, Erika Sage

Minutes from last meeting: no amendments to previous minutes

<b>Treasurers report:</b>	Main account	£12,840.10 (£433 Fawley expenses to be deducted)
	100 Club account	£544.25

#### Review of events:

**Fawley Hill** made £1,516.29 (Total £1949.82 minus expenses)

Tea bags, coffee and sweets left over which can be re-used. Some of the sweets can possibly be re-used for school disco, Steph to check stock.

Lessons learnt – start earlier with planning. Try and get a better pitch closer to the entrance gate. Bouncy castle was brilliant because no-one else had one. Organisers should think about camping to save travel time.

Concern that this event required a lot of volunteers so if going to be a regular thing, perhaps think about reducing the 'ask' for other events. Reassurance that the next one is in 3 years, so no problem there.

#### Events for 2013:

##### Camping night – 29 June

17 families signed up so far. Not going to be a big fundraiser as asking £25 from families. Emma kindly organising, but is away that weekend. She'll find out details like whether we need keys or to sign in etc.

Discussion about opportunities to make more money on the event, decided on hot chocolate and cookies at 4pm on the Saturday. Emma to ask Hazel Friel about camping equipment to be able to heat hot choc. Cookies to be made if anyone has time – otherwise Katy to buy from Asda.

##### Hot lunches

Doubtful whether there's a free week to do another hot lunch before the end of term. Mrs Phillips looking into the possibility of asking the Yew Tree to provide a hot lunch every week. Concern that this would not bring any money to the PTA, especially as it brings in up to £1000 every year. Possibility of designating a hot lunch day every week – e.g. Tuesday, then 1 in 4 Tuesdays PTA runs the hot lunch and takes the profit. Mrs Phillips to investigate further and report at next meeting.

##### Disco – 5 July

Email sent out this week. Agreement that new DJ extremely good – kept the children engaged and no behaviour issues. Steph and Lorna going to speak to DJ about noise levels as some complaints from younger ones that it was too loud.

##### Cycle event – 7 July

Flyer going out in book bags. Jemima receiving entries, can pay on the day but need to confirm in advance. Costs £15 inc. lunch. Jemima, Katy and Ziggy to organise lunch – possibly BBQ if sunny.

### **Summer Queen – 10 July**

No decision on when the marquee should go up – needs to be finalised. PTA to provide Pimms, more will need to be purchased from Booker, cream teas (Julie McAuley), ice creams from Asda. Karen to ask Julie about scones. Katy to procure and chop fruit for the Pimms and bring along. Sarah to email for volunteers to run refreshments on the day and to find volunteers to put the marquee up on Sunday 7 July.

### **New families sausage and chips – Thurs 19 September**

Emma to have a conversation with Stag & Huntsman about whether they will have a marquee in the garden.

### **Frieth Hilly – 20 October**

Planning has begun and organisation is in hand.

### **Charlie & Chocolate factory evening – 1 November**

Sarah to organise and Steph will help. Concern that not all children know about the story; maybe read the book or watch the film in advance, teachers talk about it in school. Ideas inc. giving a golden ticket to those who are coming, learning the Oompah Loompah song, cake decoration – possibly with Strawberry Grove as they hold cake decorating session in their café.

### **Borlase Concert – 8 November**

Renting the theatre at Borlase. All kids involved, musical interludes, PTA to provide refreshments.

### **Christmas Fayre – 30 November**

Check if Nicola Turner happy to lead.

### **Christmas Dinner – 16 December**

### **AOB:**

**Homework books** will be purchased again next year.

Katy Dunn to take on responsibility of **whole school PTA emails** when Vicky Reed 'leaves'. Agreement to create a PTA Gmail account. Katy to ask Vicky for the email list.

Agreement that next year, instead of asking parents to provide their details for the PTA contact list, that they will automatically be on it, but given the opportunity to **opt out**.

### **Requests for funds from school:**

**The annual £2,500** to subsidise coaches etc

### **Outside canopy for Reception Area**

Mrs Phillips has quotes £3,600 and £5500 for three sides. Query as to whether it's really necessary – if the weather isn't suitable, maybe they should just stay inside? Point made that there is a wind tunnel effect round that corner. Request shelved for the moment as Mrs Phillips to look for cheaper quotes and more pressing matters are attended to...

### **PE equipment refurb**

Adventure playground surface has been pinned down where it was lifting.

PE equipment has been inspected by an approved company and they have condemned some pieces of equipment. E.g. Outside where the new surface has raised the ground level, some equipment is considered a 'trip hazard'. Inside PE equipment includes refurbishment of ropes, benches, crash mats and agility box. £1500 quote. Agreement to offer this amount as safety is a priority.

**New ideas for fundraising next year:**

**Open house** – where parents open up their house to visitors (other parents) for the afternoon for a small fee. Pros – everyone loves a nosy around other people's houses. Cons – would anyone actually be willing to open up their messy old house to virtual strangers!

**Friday cakes** – sell cakes outside school on a Friday. Pros – fun way to end the week. Cons – those on school buses will miss out as they need to get away

**Mother and Father's day – secret present.** Parents send in £2.50 for their child to choose a present / make a present for the other parent. E.g. cheap gifts purchased for children to choose from / kids make or decorate a tea light holder, or make a bookmark, or... needs a bit of thought! I know! Maybe each parent could fill a jar with something – could be sweets, chocolates, home-made jam, golf balls or tees, or even just one item, a memory stick, bracelet, small calculator, cycle light etc. The kids could then personalise a label and stick it on the jar.

Race night with fish & chip van instead of a quiz night.

**Next meeting:**

24 September

23 October

All at the Yew Tree at 7.30pm