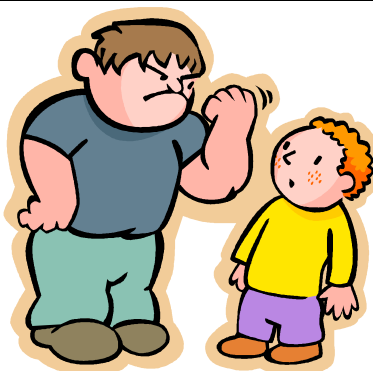




Carclaze Community Primary School

POLICY ON ANTI-BULLYING

Adopted by the Governing Body July 2017
Review date: July 2018



Purpose of this Policy

- Everyone should have an understanding of what bullying is
- Everyone should know what the school policy is on bullying, and follow it when bullying is reported.
- As a school Carclaze takes bullying very seriously. Pupils and parents should be assured that they will be supported when bullying is reported.
- Bullying will not be tolerated at Carclaze.

Main Points of the Policy

Carclaze:

- is determined to be a safe, friendly and caring place.
- will support and help anyone who is bullied.
- will help anyone who bullies to change their behaviour.
- will aim to help all its students to become confident, individual, respectful and understanding of others.
- will investigate and resolve instances of bullying.
- does not tolerate bullying

What is bullying?

Bullying is defined as:

“Behaviour by an individual or group, usually repeated over time, that intentionally hurts another individual or group, either physically or emotionally.”

(DCSF 2007)

Types of Bullying

Bullying can take a number of forms, the most common of which are:

1. **Physical bullying** – involves physical actions such as punching, kicking and any form of violence. This type of bullying can seriously hurt the victim physically and mentally.
2. **Indirect bullying** – involves deliberate exclusion, being unfriendly, and tormenting (hiding bags or books).
3. **Verbal** – this affects the victim’s mind and emotions. This involves name calling, teasing, threats, sarcasm, and spreading rumours.
4. **Extortion** – demanding money, mobile phones and other possessions.
5. **Gestures** – the use of an implied threat of more physical violence. It can also be used to convey embarrassing sexual or racist connotations.
6. **Cyber-bullying** – this includes all areas of internet misuse or other digital communication devices. It includes nasty or threatening text messages or emails, misuse of blogs, internet chat rooms and instant messaging services.



Top tips to prevent cyber-bullying

1. Always tell someone you trust what is happening.
2. You may need to tell the local Police. It is against the law to make a call or send a text or email that is abusive or threatening, or to keep sending messages that will annoy someone or make them anxious.
3. Never reply to the bully or send an even nastier message back. Often bullies will send a message to get a reaction so don't respond to it.
4. Keep and save messages.
5. Don't give out your personal details online. If you don't recognise a number, caller ID or an email, get an adult to check it later.
6. Don't forward abusive texts, emails or images to anyone. You could be breaking the law just by forwarding them.
7. Don't ever give out passwords to your mobile or email account.
8. Contact the Service Provider to tell them about the bullying. They may be able to track the bully down.

9. Use blocking software – you can block instant messages from certain people or use mail filters to block emails from specific email addresses.
10. Remember you need to be 13 years old to have a Facebook page!
11. Privacy settings must be set to the highest level
12. REMEMBER THAT SENDING ABUSIVE OR THREATENING MESSAGES IS AGAINST THE LAW.



Information for Students

What do you do ifyou are being bullied?

Tell someone.

This is very important. You are not alone. You are not the first person to be bullied and you will not be the last. Bullying is wrong and you do not have to put up with it. Tell someone.

These are some of the people in Carclaze you can tell:

- Your Class Teacher
- Mr Pollard, Mrs Colwill or Mrs Bond
- One of your teaching assistants
- Our Learning Mentor – Mrs Lenz Williams
- Your friend
- Another student
- Prefects
- Any member of staff you have got to know – this could be a teaching assistant, technician, one of the catering staff, one of the secretaries, one of the caretakers, or the reception staff.

It doesn't matter who you tell, but it is important that you do tell someone.

We will all want to help.

We will all listen.

We will help you decide what you want to do about it.

We will be firm in our dealings with anyone who is bullying you.

For the incident to be fully investigated an Anti-Bullying Form needs to be completed.

Outside Carclaze there are other places you can go to for advice and support. These include:

- Your Parents
- Childline: 0800 1111

- Anti-Bullying Cornwall: 01209 202696
- The Samaritans: 08457 909090
- British Telecom Nuisance Call Adviser: 0800 800 150
- www.childline.org.uk
- www.antibullying.net
- www.stoptextbully.com



What do you do if.....you know someone is being bullied, or is a bully?

Tell someone.

Carclaze is a community. If you know that there is bullying going on it will affect us all.

Remember - tell someone.

What do you do if you are bullying someone?

Stop.

Tell someone.

Sometimes there are reasons why you bully someone else. It is important to talk about these. If you are determined to stop bullying, we will help you. We will also probably take some disciplinary action against you as bullying is against the College Behaviour Policy. The most important thing, though, is to stop. You aren't the first person to bully and you won't be the last. Most people who bully at some point in their lives do stop. Let us help you.

Tell someone. Talk to a member of staff or contact one of the organisations previously mentioned.

Guidelines for staff and parents

Look for signs of bullying. Be aware of:

- the student who becomes withdrawn and moody
- depression
- low self-esteem
- a drop in attendance
- a drop in the quality of work
- poor concentration
- unexplained injuries
- damaged or missing personal property
- tiredness
- arriving early or late for a lesson alone
- lack of social activity eg sitting alone in the library, a corridor etc
- reluctance to contribute in a lesson.

If you identify bullying as happening or if a student talks to you about being bullied, talk to the student's Head of Year or Deputy Head Teacher who will advise on the next steps.

If a student approaches you to talk about bullying:

DO

- Listen.
- Ask Questions.
- Reinforce to the student that it was right to tell.
- Reassure the student that we will help.
- Get advice from a member of SLT.

DO NOT

- Treat it lightly.
- Brush the issue off.
- Tell the student off.
- Tell the student they must stop complaining and get over it.
- Forget.

If you think that a student is at risk of physical harm this may also be a child protection issue. Inform a member of the Child Protection Team.