



Full Governing Body 10th July 2019 - 5pm Meeting Room A, Mill Water School

	Item	Led by	Time	Comment	Papers/Notes
	Welcome and apologies.	Chair	1 minute	Apologies received: JC, KP	NA
I	GDPR presentation with questions Ian Arkell, DPO	IA	30 minutes		
A	Questions on budget monitor	GE MCal	15 minutes		Clerk to email when available from GE.
I	Questions on Headteacher report	SP	15 minutes		Clerk to email when available from SP.
D	SDP and Governor Action Plan	SP AG/CA	10 minutes		GAP emailed out
A	Questions on Safeguarding report	BP	5 minutes		Clerk to email when available from JC.
I	End of Year update	SP	10 minutes		
I	Celebration of Success	KP	10 minutes		
A	Clerks Update:- * Confirmation Governors terms of office * Attendance Figures for 2018/19 * Verbal training report – PC & BP * Policies library * Confirm KCSiE 2018 read * Parent Governor Election	BP	5 minutes		Attendance figures emailed out.
I	Chairs Update	Chair	10 minutes		
D	Complaints Process - 2 stage	BP	2 minutes		Emailed out
A	Agree and sign minutes from previous committee meeting.	Chair	2 minutes		Paper copy of minutes
A	Actions from the previous meeting: <ul style="list-style-type: none"> • Clerk to bring back Complaints Process to agenda for FGB 10.12.19. • Governors asked Clerk to recirculate the SDP themes document before next meeting. • Clerk to update Governor Handbook to include Governor Action Plan in 2019/20 version. • Clerk to set date with AG and CA for Action Plan meeting before next FGB on 10.7.19. • Clerk to ensure Succession Planning is included on agenda for 10.7.19 meeting • Clerk to start election process for Parent Governor before the end of summer term. • Clerk to place PC's training report on agenda for 10.7.19 FGB. • SP to check if school has NGA subscription to access on-line H&S training. 	Chair	1 minute		
I	Governor Reflection.	All	5 minutes		
	Part 2				

Expected result from agenda item:-

A – Action

D – Decision

I – Information