

Minutes of the Governors' meeting of Woodbury C of E Primary School held on Thursday 23rd May beginning at 6.45pm

Present: Chris Cox (Chair) Rachel Phillips
Vanessa Freeman Gillian Pyle
Alison Sparks (Head Teacher) Helen Lee
Jon Breeze The Rev'd Sid Humphries,
Jackie Doyle (Clerk)

Apologies: Sue Stock, Emma Finnegan, Liz Dymond

1 Welcome, attendance register, training record, declaration of business interests and apologies for absence:

- a. The Chairperson welcomed all present to the meeting.
- b. There were no interests to declare.

2 Minutes of the last meeting (28th March 2019)

- The **minutes** were agreed as correct and signed by the Chairperson, including **part 2 minutes**.
- **Matters arising** are covered in these minutes.

3 Governing Body Business.

- **Action Points** - These were progressed and an updated list is recorded at the end of these minutes.

4. Committee Summary reports.

- a. **Safeguarding** – Gillian Pyle explained the staff had recently being trained on Adverse Childhood Experiences (ACEs)it is a term used to describe all types of abuse, neglect, and other potentially traumatic experiences that occur to people under the age of 18. A short video link will be sent to everyone.

The single central record is all up to date.

- b. **Resources.** Chris Cox reported the following:

- The **budget 2019/20** has been agreed and submitted to DCC
- Teacher recruitment, Overwhelming number of applications – 71 in total. The level of candidates was very high - two offers of permanent posts have been made, and an offer to another candidate to cover the maternity position.
- Richard Powers from the Diocese recently visited the school identifying the priority areas for maintenance. Most of these will form a long term action plan.

- c. **Admissions.** New intake numbers for September is 24. Due to a slight problem with the waiting list not being updated from the DCC admissions, we have had a sudden flurry of parents viewing the school recently and will hopefully be starting school in different year groups this year.

5. Any Other Business.

- The Governors accounts were recently audited in April 2019.
- The agreed £1000 to be used from the Governors account for library books using a company that will match fund is not required, however the governors agreed for it to be used for books for the younger readers.
- The new parents will be sent a letter informing them of the proposed federation, with a chance to hear more at their parent's meeting on June 26th at 6pm.
- Rev'd Sid was thanked for everything he has done for Woodbury school and wished him well on his retirement.
- Thanks to Vanessa Freeman and Chris Cox for everything that had done and are doing for the Federation process.

6. Date & Time of next meeting – Tuesday 2nd July 6pm

The meeting ended at 7.45pm

Jackie Doyle
Clerk to the Governing Board

ACTION POINTS – 23rd May 2019

Date	Action Point	Personnel	Status
14/2 2	Invacuation procedure	JB/EF	Ongoing