



St. Matthew's Catholic Primary School

Queen's Drive, Liverpool, L4 8UA Tel / Fax: 0151 226 1871

Head Teacher: Mrs M Loftus

21st May 2018

Dear Parents/Guardians,

Changes to Free School Meals Eligibility under Universal Credit

The eligibility criteria for free school meals have been changed. This letter explains the changes and how they might affect you.

What are the new eligibility criteria?

Children are entitled to receive free school meals if they or their parents/guardians receive any of the benefits below:

- ✚ Universal credit, provided they have an annual net earned income not exceeding £7,400 (£616.67 per month)
- ✚ Income Support
- ✚ Income-based Jobseeker's Allowance
- ✚ Income-related Employment and Support Allowance
- ✚ Support under Part 6 of the Immigration and Asylum Act 1999
- ✚ The guarantee element of Pension Credit
- ✚ Child Tax Credit, provided they are not also entitled to Working Tax Credit and have an annual gross income of no more than £16,190, as assessed by HMRC
- ✚ Working Tax Credit run-on paid for 4 weeks after you stop qualifying for Working Tax Credit

I don't currently claim free school meals – what does this mean for me?

If you think you might be eligible for free school meals, submit a claim to school or your local authority. We have forms available at the school office or from our website. The information you provide will be used to check if you are in receipt of a qualifying benefit and, if you are on Universal Credit, that your earnings do not exceed the threshold. If you claim Universal Credit, your earnings will be assessed from up to three of your last Universal Credit assessment periods.

If you are eligible, we as your school will be notified. Your child will receive free school meals and our school will receive extra funding.



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I am currently claiming free school meals – what does this mean for me?

Most people won't be affected by the new criteria. If you're currently claiming free school meals, but don't meet the new criteria, your child will continue to receive free school meals until the end of the Universal Credit rollout period. This will apply even if your earnings raise above the new threshold or if you stop being entitled to Universal Credit. The rollout period is currently scheduled to end in March 2022.

Once Universal Credit is fully rolled out, your child will keep their free school meal until the end of their current phase of education, i.e. primary or secondary.

Where can I get more information?

If you need any further information, please speak to a member of school staff or the local authority. You can also visit the free school meal website: <https://www.gov.uk/apply-free-school-meals>

If after reading this letter you would like us to check whether your child is entitled to free school meals then please collect an application form from the school office or from the school website.

Yours sincerely

Mrs M Loftus
Head Teacher



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